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To all members of the Committee: You are hereby summoned to attend a
Neighbourhood Plan Committee Council Meeting on
Tuesday 1st September 2026 at 4 pm

in the Turner Hall for the purpose of transacting the following business.

Steve Legg, NLNP Secretary

NP421. **Apologies for absence**

NP422. **Public Forum**

NP423. **Declarations of interest**

NP424. **To Agree and sign the minutes of the previous meeting**

NP425. **To consider actions of the last meeting**

NP408 – Ordering against from Bluestone and CFO for Basic Conditions Statement work –
SL- **IN PROCESS** – await contract sign off.

- Proof reading –
JW queried one of the view definitions in which the wording mentioned the view was “towards Wilcote”, although Wilcote is not visible. Agreed to modify wording to “In the direction of Wilcote (not itself visible from here)” **ACTION:** SL will apply this clarification
- An issue with the Character Assessment appendix in the map which showed extents of the EE and Wilcote character areas having the same joint label. Also noted in the Local Green Space appendix that the “Beach Field” was used with a Local Green Space that no longer has this name. SL agreed to fix this. **ACTION:** SL
- Incorporating above changes – **ACTION** SL

NP409 – How to create the Consultation Statement (see below) – SL / KS

statutory responses have yet to be processed, some of which will require document changes.
KS circulated the email about SEA / HRA assessments not being required. The document set to be updated to mention this.

ACTION – the Committee

KS circulated copies of other statutory responses – Witney Town Council, Natural England, Ramblers, Thames Water. These will need processing and any required documentary changes to be included

ACTION – the Committee

KS discussed landowners responses – Lioncourt and Helix / Hyas –their responses to be processed and the outcome reported in the Consultation Statement.

ACTION – the Committee

NP417 - drafting the Consultation Statement based principally on a modified and extended version of the draft document mentioned in **416** above. The Committee to review and correct the draft CS.

ACTION: KS / Committee

NP426. **To consider the work on the Consultation Statement for Reg 14 Consultation**



- KS will submit a draft Consultation for review by the Committee (as noted above)
- Committee member(s) are asked to check the draft Consultation Statement for consistency with the original comments and the Neighbourhood Plan document contents.

NP427. To consider the work required to update the Neighbourhood Plan for consistency with the new NPPF

- With reference to offer to assist from Bluestone Planning

NP428. To consider the draft timeline of activities over the coming 12 months

- Review progress to date against the plan. Is it still possible to meet the end of September submission target we have recently set?

NP429. To agree actions to be carried out prior to next meeting

NP430. To agree date of next meeting