

**MINUTES of a Meeting of the Neighbourhood Plan (NP) Committee of  
North Leigh Parish Council (NLPC) held on  
Monday 29<sup>th</sup> June 2026 at 4:00 pm in the Turner Hall**

**Committee Members Present:**

Paul Evans – PE  
David Harris - DH  
Steve Legg (Secretary) – SL

Kevin Swann (PC) – KS  
Sherard Veasey (Chair) - SV  
Adrian Watts – AW

**NP376. Apologies for absence**

David Painter  
Judith Wardle

Suzanne Millar has written to the Secretary to reluctantly offer her resignation from the committee. SV will write to Suzanne to thank her for her contributions.

**ACTION: SV**

**NP377. Public Forum**

None.

SV mentioned that District Councillor Sarah Veasey hopes to attend the next meeting of the Neighbourhood Plan committee (13/7/26) to review compliance with the emerging LP2043 – particularly in relation to housing policy.

**NP378. Declarations of Interest**

SV mentioned that the landowner of part of the proposed Shakenoak Local Green Space adjoins his land, thus making discussion over this proposal difficult for him.

**NP379. To Agree and sign the minutes of the previous meeting**

The minutes were agreed and signed by the chairman – the header was corrected to 8<sup>th</sup> June rather than 8<sup>th</sup> May.

**NP380. To Consider Actions of Last Meeting**

NP 373 – Analysis of responses – KS & SL – Done.  
- Timeline for next year – SL – Done.

**NP381. To consider the consolidated summaries of responses from the Reg 14 Consultation**

**- Private Individuals, Clubs & Societies.**

KS had produced a summary of the comments supplied by individuals.

The committee discussed how we should respond to these where contact details had been provided.

It was resolved that KS would draft two types of response:

- a) To individual consultees who had not provided any comments – thanking them for their response and outlining how the Neighbourhood Plan would be progressed.
- b) To individual consultees who had provided additional comments – as above, but adding that their comments would be considered, and where appropriate would be reflected in the new version of the draft NP.

It was also resolved that all individual consultees should be advised that the next draft Plan may need to make some changes required by the Statutory consultees in order to progress the plan to the next stage. This may result in the plan omitting some of the suggestions expressed by residents during consultations to date. We will need to make it clear that the decision to make these changes was not due to the Neighbourhood Plan Committee, but instead due the Statutory Consultees.

The Committee discussed how we should communicate the results of the consultation, along with the above considerations to the Parish. It was resolved that the Parish Clerk should be asked to publish an update on the outcome of the consultation and what will happen next via the PC Facebook / North Leigh Community FB, the PC Mailing list, and the PC Newsletter. KS will draft a suitable piece.

The piece will contain links to the WODC and OCC response documents. These will also be sent as attachments to the email and will be uploaded to the PC website under the Neighbourhood Plan page.

**ACTION: KS**

DH mentioned that the draft update to the NPPF is due out this summer and has retained the view that an approved Neighbourhood Plan will continue to have a significant weight in planning decisions.

It was noted that WODC is currently considering the planning application for the Witney North development which is of interest to surrounding parishes.

It was also noted that a number of planning applications for North Leigh are expected shortly and that this is likely to result in an upsurge in local interest in the progress of the Neighbourhood Plan. The Neighbourhood Plan committee should ensure that local residents are kept informed of the limitations of the emerging Neighbourhood Plan in relation to housing development.

**- Statutory Consultees – OCC, WODC, etc**

SL had produced a cross-referenced analysis of the OCC and WODC responses.

The committee discussed how we should process the comments.

Those on the housing policies were perhaps the most difficult to deal with, and had a pervasive effect across other policies.

There was some discussion of some of these comments.

It was resolved to set up a small working group (DH, SV, SL) to process the Statutory Consultee comments on the housing policies HD1 – HD5. Their first meeting to be 6<sup>th</sup> July at 4 p.m.

**ACTION: DH, SV, SL**

There was a discussion about the possibility of using ChatGPT to check if our redrafted text of the housing policies in the Neighbourhood Plan document deals effectively with the comments from WODC and OCC on the Reg14 version of our document. This would require ChatGPT to compare the Reg14 and redrafted versions of our text and then cross-reference our updates to the OCC and WODC comments. SL observed that tasks as complex as this may technically be possible, but that it seems likely that such complexity would only be available to a user with a full commercial license to the AI. However, it would be worth a try.

**ACTION: SL**

**- Local Landowners and Businesses**

Shakenoak Roman Villa – Local Green Space - The Parish Clerk had obtained a paper print of the Land Registry Title Deed plan for the piece of land covering the eastern part of the LGS. SL will ask the Parish Clerk to write to the landowner to inform them of the proposal.

**ACTION: SL**

**NP382. To consider draft timeline of activities over the coming months**

It was concluded that the proposed schedule would be challenging, but that we will attempt to keep to it.

**NP383. To agree actions to be carried out prior to next meeting**

See above.

**NP384. Date of Next Meetings**

The next meetings of the full Neighbourhood Plan committee will be in the Turner Hall at:

- 4 p.m. on Monday 13<sup>th</sup> July
- 4 p.m. on Monday 27<sup>th</sup> July.

There will be drafting subgroup meetings as follows:

- SG1 (HD policies) – 4 p.m. Monday 6<sup>th</sup> July
- SG2 (RS policies) – 4 p.m. Monday 20<sup>th</sup> July

Meeting closed at 17:25