

**MINUTES of a Meeting of the Neighbourhood Plan (NP) Committee of
North Leigh Parish Council (NLPC) held on
Monday 13th October 2025 at 6:00 pm in the Turner Hall**

Committee Members Present:

David Harris - DH
Steve Legg (Secretary) – SL
Suzanne Millar – SM
Kevin Swann (PC) – KS
Adrian Watts – AW
Sherard Veasey (Chair) – SV

NP293. Apologies for absence

Paul Evans - PE
David Painter - DP
Judith Wardle – JW

NP294. Public Forum
None.

NP295. Declarations of Interest
None.

NP296. To Consider Actions of Last Meeting

26th August – the most recent meeting with recorded actions:

NP247 – Veteran tree TPO's – focus on veteran trees which could be threatened by potential development sites. The PC has been discussing TPO's – need to speak with Allison (PC Clerk) – **ACTION – SL** – Continues

NP267 – JW to update Baseline Evidence to refer to the length of PRW in parish – **ACTION – JW** -Continues

NP276 – Can the NP designate potential sites of village playground? – Ask CFO for advice. Note that PC is discussing redeveloping the Adventure Playground. Rectory Homes have committed to building a MUGA on Rectory Rise – but it could be relocated or the design changed – again PC is discussing – **ACTION – SL** – Continues

NP276 – Green Spaces – AW will write the detailed assessment of each space according to the Cotswold toolkit LGS criteria based on the descriptive text already compiled by members of the committee. Where possible there will be historical photos but this is not essential. AW will also review the “purple triangles” (the list of proposed development sites from the WODC call for sites in 2024). It may be possible to identify other LGSs. AW requested other members of the committee to review every space mentioned in the survey and in other public feedback to make sure we are not missing any green spaces. AW will also ask DH for clarification over the Marlborough Gardens green space. AW will ask the Parish Clerk to confirm which LGS owners she has already written to and will request the Parish Clerk to write to other landowners as necessary. AW has added the field west of Bridewell Close and Holly Grove as LGSs and there might be more depending on what the Committee feeds back to me. **ACTION – AW, Committee members.**

NP278 – Housing Policies – to respond to CFO review comments on Housing Policies by explaining that the text we have produced provides complete replacements for the text of the Housing Policies that is in the June version of the NP draft - **ACTION – SV** – Completed. There was a discussion about the CFO suggestion that the NP housing policies would be subject to future local housing needs surveys. Our HD2 implies that the policy could only be overridden by a new village housing needs survey. The committee decided to leave it the way it is.

NP287 – Local Views – SL has taken panoramic photos of a number of the views and will complete the photography. AW will look at the possibility of designating a local view across each of the “sites of interest” published by WODC in 2024.

Other meetings: -

8th September - met with CFO on Design Guide

NP297. To consider CFO email of 19th September requesting our responses to the latest draft NP
KS will produce a table of actions arising from this email. **ACTION – KS.**

NP298. To review comments on the draft NP (June version) from Judith Wardle

KS will produce a table of actions arising from this email. **ACTION – KS.**

NP299. To consider progressing the Local Green Spaces proposals

See notes above (NP276)

NP300. To consider progressing Policy RS2 – Key Local Views

AW will produce a set of new views chosen to include the “purple triangles” - call for sites responses published by WODC in 2024. If any of these views qualify against the criteria listed on the draft NP Policy RS2, then these will be added to the local views in our NP. **ACTION – AW.**

NP301. To consider progressing the draft Design Guide

Following the presentation of the Design Guide at our meeting on 8th September, Tom had listed a number of items that he'd like the committee to provide in connection with the Design Guide. KS will include these tasks in the table of actions to be assigned to committee members. **ACTION – KS.**

NP302. To consider the schedule for Reg 14 submission and pre-submission informal feedback from WODC

The committee acknowledged that we have a lot of work to do and it will be a challenge to get to reg14 review by the end of the year. However, we will continue on this assumption.

NP303. To agree actions to be carried out prior to next meeting

See above.

NP304. Date of Next Meeting(s)

The next Neighbourhood Plan committee meeting will be in the Turner Hall at 6 p.m. on Monday 10th November. The purpose of the meeting will be to review the work completed by the committee in response to the work assigned to them by KS & SL out of the list of actions that KS will compile.

Meeting closed at 1925.