



North Leigh Parish Council
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village
Eaton, Oxfordshire OX13 5PR
parishclerk@northleighparishcouncil.gov.uk
07796 039 496

Date: 15th August 2025

To all members of the Council: You are hereby summoned to attend the
North Leigh Parish Council Meeting on Thursday 21st August 2025 at **7:30pm** in
Turner Hall for the purpose of transacting the following business.

Allison Leigh, Parish Clerk

94/25. Apologies for absence: Councillors Fran Jeffes, Malcolm Shead, Julie Minch

95/25. Declarations of interest/Dispensation requests

96/25. Public Forum

97/25. County/District Reports

98/25. Finance:

i. Finance report:

a. To consider payments for authorisation, receipts since the last meeting and the bank reconciliation as of 31/7/25 and. See Attachment 1.

ii. **Essential Law for Cemetery and Crematorium Managers - 2025: An ICCM Publication:** To consider the purchase of the book at a cost of £46. See Attachment 2.

iii. **Bollards:** To note the increased quote from G. Hill and Sons' of £4,660 +VAT. This is based on the request to increase the number of bollards to 16 having done a site visit. Local authority charges may be additional.

iv. **Local Government Services Pay Agreement 2025-2026:** To note the increase backdated to 1/4/25:

a. **Clerk:** To note the increase applied to National Joint Council Spinal Column Point 26.

b. **Library:** To note the increase. See Attachment 3.



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99/25: Adventure Playground:

- a. To consider erecting a fence to prevent unauthorised access
- b. Annual maintenance: To consider requirements
- c. Signage: To consider signage at the entrances to the area

100/25: Children's Playground:

- i. Repairs: To have an update on repairs

101/25: A40 Barnard Gate junctions (Eynsham) - Proposed experimental right turn prohibition: To consider the proposed response due by 22nd August. See Attachment 4.

102/25: Planning: To consider the following planning applications: To view applications, please visit [West Oxfordshire District Council's Planning Portal](#)

- i. 25/01649/FUL
The Walled Garden, Wilcote OX7 3DT
Demolition of existing garden office building, fruit cage, sheds and outbuilding, and the erection of replacement garden office building, polytunnel and activities barn (Use Class E)
- ii. 25/01487/OUT
Providence Cottage, New Yatt Road, North Leigh OX29 6TN
Outline application for a single dwelling and access
- iii. 25/01729/HHD
Old Chapel Cottage East End North Leigh OX29 6PX
Conversion of existing home study/office outbuilding to residential annexe ancillary to existing dwelling
- iv. 25/01758/HHD
Greenacres 32 Park Road North Leigh OX29 6RX
Erection of a single storey rear and two storey side extension and a front porch (Amendment to approved planning permission Ref.24/01029/HHD to include the erection of a front extension and porch enlargement)

Date and time of next meeting: Thursday the 11th September 2025 at 7.30pm, Turner Hall

103/25: Confidential: To resolve to exclude members of the public from the following agenda items due to their confidential nature

104/25: Car parking: To consider land for village car parking



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105/25: Planning consultant: To consider quotes for a planning consultant for the Adventure Playground

106/25: Repairs: To consider the quotes for the gate repair at the Children's Playground

The deadline for items for the September agenda is Thursday the 28th August 2025.



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Attachment 1:

Payments for authorisation

<u>Date</u>	<u>Description</u>	<u>Supplier</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
10/07/2025	Phone charger	iStore	31.65	6.33	37.98
10/07/2025	Data wiping - old laptop	System and Solutions	25.00	0.00	25.00
10/07/2025	Council mobile phone	Lebara	5.79	1.16	6.95
10/07/2025	Lloyds fee	Lloyds Bank	3.00	0.00	3.00
31/07/2025	Unity Bank service charge	Unity Bank	6.00	0.00	6.00
21/08/2025	Cemetery database	Edge IT Systems Ltd	345.00	69.00	414.00
21/08/2025	Neighbourhood plan expenses	The Flying Press	86.25	0.00	86.25
21/08/2025	Laying of bark in the Children's Playground	Broadleaf Services	150.00	30.00	180.00
21/08/2025	Web hosting and WordPress updates	Dark White Digital	35.00	0.00	35.00
21/08/2025	Clerk mileage and home allowance	Allison Leigh	54.90	0.00	54.90
21/08/2025	Hire of Memorial Hall	North Leigh War Memorial Hall	12.50	0.00	12.50
21/08/2025	Ground maintenance	BGG	-8.33	-1.67	-10.00
21/08/2025	Ground maintenance	BGG	220.00	44.00	264.00
21/08/2025	Ground maintenance	BGG	220.00	44.00	264.00
21/08/2025	Cemetery bin management	Grundon	57.87	11.57	69.44
21/08/2025	Training course	Society of Local Council Clerks	15.00	3.00	18.00
21/08/2025	External audit fee	Moore	420.00	84.00	504.00
Total					1,971.02

Receipts from 1/7/25 – 31/7/25

<u>Date</u>	<u>Description</u>	<u>Supplier</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
25/07/2025	VAT Refund	HMRC	0.00	981.45	981.45
18/07/2025	Refreshments for ICCM training	ICCM	144.41	0.00	144.41
Total					1,125.86



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Bank Reconciliation at 31/07/2025

Cash in Hand 01/04/2025	69,142.93
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ADD

Receipts 01/04/2025 - 31/07/2025	43,036.26
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112,179.19

SUBTRACT

Payments 01/04/2025 - 31/07/2025	22,431.14
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A	Cash in Hand 31/07/2025	89,748.05
	(per Cash Book)	

Cash in hand per Bank Statements

Petty Cash	31/07/2025	0.00
Unity Bank	31/07/2025	32,015.13
Lloyds	31/07/2025	0.00
Unity Instant Access Ac- count	31/07/2025	57,732.92

89,748.05

Less unrepresented payments

89,748.05

Plus unrepresented receipts

B	Adjusted Bank Balance	89,748.05
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A = B Checks out OK





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Attachment 4:



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RE: INITITAL Consultation – A40 Barnard Gate junctions (Eynsham) – Proposed experimental right turn prohibition

North Leigh Parish Council echoes the following comments from County Councillor Liam Walker:

I am writing to you regarding the County Council's current consultation on proposals to introduce an Experimental Traffic Regulation Order (ETRO) at the A40 Barnard Gate junctions, which would prohibit right turns out of both junctions, requiring left turns only.

While I welcome the recognition that action is needed to improve safety at this location — particularly as part of the Council's Vision Zero programme — I have significant concerns that this proposal does not go far enough in addressing the longstanding issues along this stretch of the A40 and ask for your support along with your council to ensure the county council gets these improvements right.

Earlier this year £100,000 was set aside by the county council with the understanding this funding would deliver meaningful and lasting change, not simply to install temporary signage and barriers which may have limited long-term impact.

In particular, I am extremely concerned that the current proposal does nothing to address the dangerous and well-known issue of the right turn into South Leigh from Witney on the A40. There is currently no designated area to safely make this turn, and the risks associated with this manoeuvre are clear to anyone who regularly uses this route.

As local councillors, you will be only too aware of the importance of getting this right. I am therefore urging you to support a stronger and more ambitious approach by sub-



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mitting your own or a council response to this consultation. Responses can be submitted to Christian Mauz at the Traffic C Road Safety Team via email at: Christian.Mauz@oxfordshire.gov.uk

Yours sincerely,

Cllr Liam Walker
Conservative County Councillor for the Hanborough C Hailey division
Leader of the Oxfordshire Alliance Group on Oxfordshire County Council