



**North Leigh Parish Council**  
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village  
Eaton, Oxfordshire OX13 5PR  
[parishclerk@northleighparishcouncil.gov.uk](mailto:parishclerk@northleighparishcouncil.gov.uk)  
07796 039 496

Date: 6<sup>th</sup> February 2025

**To all members of the Council:** You are hereby summoned to attend the **North Leigh Parish Council Meeting** on Thursday 13<sup>th</sup> February 2025 at **7:30pm in Turner Hall** for the purpose of transacting the following business.

*Allison Leigh, Parish Clerk*

**202/24. Apologies for absence**

**203/24. Declarations of interest**

**204/24. Minutes of the following meetings:** To sign and approve the minutes from the following meetings:

- [Parish Council meeting of the 9<sup>th</sup> January 2025](#)
- [Planning Committee meeting of the 10<sup>th</sup> January 2025](#)
- Neighbourhood Plan Committee meeting of the [16th December 2024](#) and the [27<sup>th</sup> January 2025](#)

**205/24. Public Forum**

**206/24: Gospel Hall:** To consider the usage of Cuckamus Green by the Gospel Hall

**207/24. Reports from the County Councillor and District Councillor**

- To have an update on yellow lines/bollards installed at the corner by the windmill

**208/24. Actions and Clerk's Report**

**209/24: Finance:**

a. **Finance:**

- i. To consider payments for authorisation and receipts since the last meeting

b. **Training:** To consider proposed training courses and designate a councillor for the next Oxfordshire Association of Local Council's Councillor Forum



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**c. Grant Requests:**

i. North Leigh Community Café:

- i. To consider a donation
- ii. To consider supporting via the Parish Council's communication platforms

d. **North Leigh Library Contract:** To note the updated charges based on the national salary scale increase

e. **Gravel on cemetery paths:** To consider obtaining quotes

**210/24: Policies:** To consider the following policies

**a. Financial Regulations**

**b. Contracts Process**

**211/24: Newsletter:**

- To have an update on the upcoming newsletter
- To consider an MP piece for the NLPC newsletters

**212/24: Annual Parish Meeting:**

- To consider the format and any expenditure needed for the Annual Parish Meeting
- To consider attendance by the MP, County Councillor and District Councillor

**213/24: North Leigh Youth Council:** To have an update and consider any next steps for a North Leigh Youth Council

**214/24: Defibrillator training:**

- To consider additional defibrillators in the village
- To consider defibrillator training for residents



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**215/24: VE Day:** To consider activities to commemorate VE Day

**216/24: Asset Register:**

- To note the most recent checks
- To consider the minimum amount of an asset for the register

**217/24: Icy road conditions:**

- To consider any next steps to be taken to tackle icy roads
- To consider any appropriate salt bins

**218/24: Committees:** To consider reports from the following committees

- Neighbourhood Plan (NP) Committee
- Staffing Committee
- Planning committee

**219/24: National Highways and Transport Public Satisfaction Survey 2024-25 - Public Representatives**

**220/24: Planning:**

***a. Planning matters for consideration:***

- i. 25/00030/HHD  
Oranmore, Sturt Wood, East End  
Erection of annexe
- ii. 25/00166/HHD  
Hazel Cottage Church Road North Leigh  
Erection of a two storey extension

***b. Planning applications which arrived in between meetings with no comment:***



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- i. 25/00005/POB  
44 Common Road North Leigh  
Request to modify planning obligation, to amend the Unilateral Agreement (UU) dated 11.11.22 attached to planning permission 21/03720/FUL and any subsequent S73 approval to include an amended Affordable Housing Plan that allocates Plots 1 and 2 as the affordable housing.
  - ii. 24/03153/S73  
Estelle Manor  
Retrospective discharge of condition 12 (full design details) and condition 14 (materials used in construction of external surfaces) of planning permission 23/02033/S73. Variation of condition 2 of planning permission 20/01756/FUL (as varied by planning permission 21/02109/S73) to allow revised detailing of elevations and internal layout of Building 15 to change its use to provide additional private dining space and meeting facilities.
- c. **Planning responses from previous meetings:** To acknowledge the following planning responses:
- i. 24/03100/OUT (Lioncourt):
    - i. [Please visit our website for the Parish Council response to this planning application](#)
    - ii. Consider any necessary next steps
- d. **S106:**
- i. Adventure Playground lease: To have an update
  - ii. Village Sign:
    - i. To have an update
    - ii. To agree an artist for the Village Sign
    - iii. To have a presentation from an artist for the Village Sign
  - iii. Planters:



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- i. To have an update
- iv. Village Map
  - i. To have an update
- e. **Botley West Solar Farm:**
  - i. [NLPC's representation submitted to National Infrastructure Planning on 23/1/25 can be found on the NLPC website.](#)
  - ii. To consider holding an open day to assist residents in making a representation on the National Infrastructure Planning site

**221/24: Correspondence:**

- To review the correspondence since the last meeting

**222/24. Matters for report:** To raise matters for discussion without decision or items for next meeting.

- Update on village benches

Date and time of next meeting which will be the Parish Council Meeting: Thursday, 13<sup>th</sup> March at 7.30pm, Turner Hall

**The deadline for items for the March agenda is the 27<sup>th</sup> February 2025.**

**223/24: Confidential items:** To resolve to exclude members of the public from agenda items 224/24 due to their confidential nature

**224/24: Confidential item: Quotes:** To consider quotes for the following:

- i. Artist for the village map
- ii. Installation for the village sign
- iii. Installation for the planters