



North Leigh Parish Council  
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village  
Eaton, Oxfordshire OX13 5PR  
[parishclerk@northleighparishcouncil.gov.uk](mailto:parishclerk@northleighparishcouncil.gov.uk)  
07796 039 496

Date: 5<sup>th</sup> September 2024

**To all members of the Council:** You are hereby summoned to attend the **North Leigh Parish Council Meeting** on Thursday 12<sup>th</sup> September 2024 at **7:30pm in Turner Hall** for the purpose of transacting the following business.

Allison Leigh, Parish Clerk

**93/24. Apologies for absence:** Councillor Malcolm Shead (MS)

**94/24. Declarations of interest**

**95/24. Minutes of the following meetings:** To sign and approve the minutes from the following meetings:

- [Parish Council meeting of the 11<sup>th</sup> July 2024](#)
- [Neighbourhood Plan \(NP\) Committee meeting of the 10<sup>th</sup> June 2024](#)
- [NP Committee meeting of the 29<sup>th</sup> July 2024](#)
- [NP Committee meeting of the 28<sup>th</sup> August 2024](#)
- [Planning Committee meeting of the 31<sup>st</sup> July 2024](#)

**96/24. Public Forum**

**97/24. Cuckamus Green:** To consider the usage of Cuckamus Green:

- a. **Coffee vendor:** To consider the usage of Cuckamus Green requested by a local coffee vendor
- b. **Play area:** To consider the usage of Cuckamus Green for a play area to include football goals

**98/24. Youth Council:** To consider establishing a Youth Council

**99/24. Playgrounds:**

- **Leases:** To have an update on the progress of the leases and consider and next steps



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**100/24. Grounds maintenance contract 2024 – 2027:** To review the grounds maintenance contract for 2024 – 2027 and consider and modifications needed.

**101/24. Reports from the County Councillor and District Councillor**

**102/24. Action items and Clerk's Report**

**103/24: Finance:**

a. **Finance report:**

- a. To consider payments for authorisation and receipts since the last meeting
- b. **Training:** To consider proposed training courses and designate a councillor for the Oxfordshire Association of Local Council's Councillor Forum for October – December 2024
- c. **2024/2025 Budget:** To consider any items for the 24/25 budget. The preliminary budget will be reviewed at the November 2024 meeting.

**104/24: Protocol for pre-application meetings on developments:** To consider the protocol

**105/24: Planning:**

• ***Planning matters for consideration:***

- 24/01992/FUL  
Common Farm Common Road North Leigh  
Demolition of existing barns. Erection of five dwellings and associated works including alterations to access
- 24/01711/HHD  
Bluebell Gardens, Park Road, North Leigh  
Erection of single-storey rear extension and open sided lean-to side elevation
- 24/01979/FUL  
Land South East Of Stone Place Church Road North Leigh  
Creation of a new access to field for agricultural purposes, along with



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laying of a concrete hardstanding and installation of double gates set back from highway

- ***Planning responses from previous meetings:***
  - 24/01814/FUL  
Estelle Manor North Leigh  
Erection of a plant room Act  
Note: The Council had no comments on this application.
  - 24/01252/S73  
Elbie House, East End, North Leigh  
Note: The Council had no comments on this application.
  - 24/01638/FUL  
5 Common Close, North Leigh  
Erection of a self build, 2 bed dwelling together with associated works and access  
Note: The Council objected to this application. See Attachment 1.
  - 24/01565/FUL  
University Farm Witney Road Hailey  
Installation and operation of a renewable energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with a switchgear container, inverter/transformer units, site access, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements.  
Note: The Council objected to this application. See Attachment 2.
  - APP/D3125/W/24/3341580: Land at the Junction of Boddington Lane and Church Road, OX29 6QJ  
Note: The Council submitted an objection – it is uncertain whether this will be included in the consideration due to timing. See Attachment 3.



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- **Planning Decisions:**

- Appeal A Ref: APP/D3125/W/23/3325890  
Rosehill, Green Lane, North Leigh OX29 6TW  
The application Ref is 23/00609/FUL: erection of a replacement dwelling and associated works  
Appeal Dismissed
- Appeal B Ref: APP/D3125/W/23/3325578  
Rosehill, Green Lane, North Leigh OX29 6TW  
The application Ref is 23/00604/HHD: single-storey rear extension, new raised oversailing roof with roof accommodation and associated works  
Appeal Dismissed
- 24/01252/S73  
Elbie House, East End, North Leigh  
Note: Permission granted.
- Appeal Ref: APP/D3125/W/23/3333133  
Land to the South of New Yatt Road, North Leigh OX29 6TH  
Application reference: 23/00794/OUT  
Appeal granted

**106/24: Committees:** To consider reports from the following committees

- a. Neighbourhood Plan (NP) Committee
  - i. To agree the recurring cost of the hire of the Turner Hall for meetings at a rate of £20/meeting (to be reviewed for the 2025/2026 financial year)
- b. Staffing Committee
- c. Planning committee

**107/24. Assets:**

- **Benches:** To consider the state of local benches and any necessary works needed



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**108/24. S106:** To have clarity on the following items in consideration of S106 funds:

- a. Planters
- b. Public Art
- c. Recreation

**109/24: Speed Indication Devices (SIDs):** To agree the locations presented for the remaining SIDS and determine a date for installation prior to the end of October subject to contractor's availability

**110/24. Bins:** To consider the placement of the bins in the village

**111/24: Churchyard maintenance:** To provide an update on the discussions with the Parochial Church Council regarding maintenance responsibilities at the Churchyard

**112/24: Biodiversity Policy:** To consider the Biodiversity Policy

**113/24. Oxfordshire Councils Charter:** To consider the Charter

**114/24: Oxfordshire Association of Local Councils (OALC) increase:** To consider the proposal from OALC

**115/24: Date for Annual Parish Meeting (APM):** To consider a date for the APM between the 1<sup>st</sup> March and 1<sup>st</sup> June 2025

**116/24: Remembrance Day:** To consider the arrangements and the purchased oa wreath

**117/24: Tree Lighting:** To consider an expenditure of up to £500 for a tree lighting

**118/24: Litter Pick:** To consider holding a litter pick in March 2025

**119/24: Correspondence:**

- To review the correspondence since the last meeting and consider any actions to be taken:

**120/24. Matters for report:** To raise matters for discussion without decision or items for next meeting.



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Date and time of next meeting which will be the Parish Council Meeting: Thursday, 10<sup>th</sup> October 2024 at 7.30pm, Turner Hall

**121/24: Confidential matters:** To resolve to exclude the public from agenda item 122/24

**122/24: Small projects:** To consider a contractor for projects under £300

**The deadline for items for the October agenda is the 26<sup>th</sup> September 2024.**