

**MINUTES of the Meeting of the Neighbourhood Plan (NP) Committee of
North Leigh Parish Council (NLPC) held on
Monday 30th September at 6:00 pm in the Turner Hall**

Committee Members Present:

Paul Evans - PE
David Harris - DH
Suzanne Millar - SM
Kevin Swann (Vice Chair) - KS
Judith Wardle - JW
Adrian Watts – AW

Others in Attendance

Tom McCulloch - CFO

NP170: Apologies for absence

Martin Bowsher
Sherard Veasey. (KS chaired in Sherard's absence).
Steve Legg
David Painter
Malcolm Shead

NP171: Declarations of Interest

None.

NP 172: Public Forum

No members of the public were present.

NP173: To Consider Actions of Last Meeting

The minutes of the meeting of 28th August recorded the following actions to be carried out:

Kevin to give notice to the PC to consider authorising payment of the £3,355 invoice from CFO at the meeting on 12th September.

KS & SL will progress the application to Locality for the £8,000 Additional Grant to fund CFO's production of a Design Code. DONE

The committee agreed to make a recommendation to the Parish Council to proceed with a payment of (a) £3,355 to CFO for them to produce the "Reg 14" draft plan and (b) £2,500 to produce the Character Assessment. The first of these would be funded by the recent Locality grant. The second would be funded by the Parish Council. DONE

In order to update/complete the Baseline Evidence, DH will include figures to indicate the percentage of the various types of house ownership in the village. These figures should be available from the 2021 census. PE agreed to investigate whether more detailed crime statistics could be found. JW said she would investigate whether further information about water pollution in the Evenlode could be found. SL agreed to produce the sections previously assigned to SV. DONE

NP174: To Consider Finance & Locality Grant 2024/25

An end of grant report is required **ACTION:** KS& SL
Apply for additional monies **ACTION:** KS & SL

NP175: To Consider CFO Proposals for support over the next stage of the work on the Neighbourhood Plan

Tom confirmed that CFO are in the process of finalising the Character Assessment. A draft will be available before Christmas.

A 1st draft of the NP is being developed (minus the polices at this stage). This will be circulated for info and comment. **ACTION:** Tom

Tom asked the committee to think about objectives that can be presented at the public event on 2nd Nov which would link to the survey. **ACTION:** Tom (within a week) to send over some ideas to stimulate thought and discussion

Tom agreed to send out a summary and timetable of what needs to be achieved before Christmas

NP176: To Consider the Consolidated Baseline Evidence Document

KS has obtained more info on East End which he will add to the document and asked the committee to inform him asap if there are any other updates. Following this, he will consolidate the document and send to CFO

AW offered to assist KW in checking for any duplication as there is the potential for some overlap in certain sections

NP177: To Consider CFO's Report on the Questionnaire / Survey and planning for Community Consultation Event in November

KS confirmed that the survey report had been seen and discussed by the Parish Council. No specific comments were raised.

ACTION: Tom to finalise the survey report and circulate

Agreed that KS would present survey report at the public event. This would also include a recap on the purpose of a NP and context around recent news of planning applications and appeals.

KS suggested that contact be made with the NP lead person at WODC before the event for an overall update on all things planning following change in government.

Tom will present broad themes & objectives of the NP. Attendees will be invited to comment/question.

Question of whether to set up stations around the room as before. To be discussed and agreed at next meeting.

Need to agree at next meeting pre event marketing/publicity

NP178: Agree Actions to be carried out prior to next meeting.

See above.

NP179: Date of Next Meeting

The next committee meeting will be on Monday 14th October at 6 p.m. in the Turner Hall.

Meeting closed at 19:30