



North Leigh Parish Council
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village
Eaton, Oxfordshire OX13 5PR
parishclerk@northleighparishcouncil.gov.uk
07796 039 496

Date: 31st May 2024

To all members of the Council: You are hereby summoned to attend the
North Leigh Parish Council Meeting on
Thursday 6th June 2024 at **7:30pm in North Leigh Youth Centre at North Leigh
Memorial Hall** for the purpose of transacting the following business.

Allison Leigh, Parish Clerk

39/24: Apologies for absence

- Councillor Malcolm Shead

40/24: Declarations of interest

41/24: Minutes of the following meetings: To sign and approve the minutes from the following meetings:

- [Annual Parish Council meeting of the 9th May 2024](#)
- [Neighbourhood Plan \(NP\) Committee meeting of the 13th May 2024](#)

42/24: Signing of Declaration of Acceptance for Councillors Carol Frost and Robert Gunn

43/24: Public Forum

44/24: Reports from the County Councillor and District Councillor

45/24: Action items and Clerk's Report

46/24: 2023/2024 Internal Auditor Report: To consider the 2023/2024 Detailed Internal Auditor Report

47/24: 2023/2024 Annual Internal Audit Report: To consider the 2023/2024 Annual Internal Audit Report

48/24: 2023/2024 Annual Governance Statement: To consider the questions and respond accordingly

49/24: 2023/2024 Annual Account Statements: To consider and agree the accounting statements



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50/24: 2023/2024 Notice of Public Rights: To note the dates for the Notice of Public Rights

51/24: Statement of Variance: To consider the Statement of Variance from 2022/2023 to 2023/2024

52/24: Reserves: To consider the Reserves balance as of 31/3/2024

53/24: Finance:

- a. **Finance:** To consider payments for authorisation and receipts since the last meeting
- b. **Training:** To consider proposed training courses and designate a councillor for the Oxfordshire Association of Local Council's Councillor Forum for July
- c. **Oxfordshire Playing Fields Association (OPFA) Membership:** To consider membership to OPFA for 2024/2025

54/24: Planning Applications: [Simple Search \(westoxon.gov.uk\)](https://westoxon.gov.uk)

New planning applications for consideration:

24/01029/HHD

PROPOSAL: Erection of a single storey rear and two storey side extension and a front porch

LOCATION: Greenacres 32 Park Road North Leigh

24/00951/HHD

PROPOSAL: Installation of a double-glazed window

LOCATION: 1 Gough Close North Leigh

24/01133/HHD

PROPOSAL: Erection of a single-storey rear extension and alterations to the existing garage roof

LOCATION: Rosehill Green Lane North Leigh

24/01252/S73

PROPOSAL: Variation of condition 2 of Planning Permission 22/02660/HHD to allow for changes to the approved plans. Re-wording of conditions 6 and 7 to



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only refer to the garage element and the new driveway access only

APPLICATION NO: 22/02660/HHD

PROPOSAL: Demolition of existing extensions and garage, removal of chimney and relocation of vehicle entrance. Erection of proposed porch, single storey rear and side extensions, two storey rear and side extensions. Internal reconfiguration and insertion of new dormer window

LOCATION: Elbie House East End North Leigh

55/24: Committees:

- a. Neighbourhood Plan (NP) Committee:
 1. To consider the NP Questionnaire for circulation to residents
 2. To consider the report
- b. Staffing Committee
- c. Planning committee: To consider the status of the Planning Committee

56/24: Policies:

- a. To consider the Biodiversity Policy
- b. To consider the Donation Policy

57/24: North Leigh Youth Project Update: To have an update from North Leigh Youth Project's Annual General Meeting of the 16th of May 2024

58/24: Village events: To consider a tree lighting in November 2024

59/24: Dog waste bin: To consider a dog waste bin in East End

60/24: Correspondence: To review the correspondence since the last meeting

61/24. Matters for report: To raise matters for discussion without decision or items for next meeting

62/24: Date and time of next meeting: To confirm the date and time of the next meeting as the Thursday, 11th July 2024 at 7.30pm in the Turner Hall



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63/24: Confidential matters: To resolve to exclude the public from agenda items 64/24 – 67/24

64/24: S106 monies: To consider the quotes for a village sign and village map

65/24: Playground inspection quotes: To consider the playground inspection quotes

66/24: Adventure Playground lease: To consider engaging a solicitor for the Adventure Playground lease

67/24: Quotes for Tree Lighting: To consider quotes for tree lighting pending agenda item 58/24

The deadline for items for the July agenda is the 27th of June 2024.