



**North Leigh Parish Council**  
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village  
Eaton, Oxfordshire OX13 5PR  
[parishclerk@northleighparishcouncil.gov.uk](mailto:parishclerk@northleighparishcouncil.gov.uk)  
07796 039 496

Date: 4<sup>th</sup> April 2024

**To all members of the Council:** You are hereby summoned to attend the **North Leigh Parish Council Meeting** on Thursday 11<sup>th</sup> April 2024 at **7:30pm in Turner Hall** for the purpose of transacting the following business.

Allison Leigh, Parish Clerk

**1/24. Apologies for absence**

**2/24. Declarations of interest**

**3/24. Minutes of the following meetings:** To sign and approve the minutes from the following meetings:

[Parish Council meeting 14<sup>th</sup> March 2024](#)

[Planning Committee meeting: 19<sup>th</sup> March 2024](#)

[Neighbourhood Plan Committee meeting: 21<sup>st</sup> March 2024](#)

**4/24. Public Forum**

**5/24. Reports from the County Councillor and District Councillor**

**6/24. Action items and Clerk's Report**

**7/24: Finance:**

- **Finance:**
  - To consider payments for authorisation and receipts since the last meeting
- **Confirmation of recurring expenses for 2024/2025:** To confirm the following subscriptions/services for 2024/2025:

<u>Organisation</u>	<u>Function</u>	<u>Duration/Review date</u>	<u>Approximate Cost</u>
Donation expense allowable per S137 of the Local	Allowable donation spend (per the	Quarterly/April 2024	£10.81 x 1840 (electorate) = £19,890.40 (NOTE:



**North Leigh Parish Council**  
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village  
Eaton, Oxfordshire OX13 5PR  
[parishclerk@northleighparishcouncil.gov.uk](mailto:parishclerk@northleighparishcouncil.gov.uk)  
07796 039 496

Government Act 1972	regulations set out in legislation)		This is not the amount budgeted, but the amount allowable.
Edge	Cemetery database/mapping	Annually/October 2024	£326
Mailchimp	Mailing list	Monthly/October 2024	£26
Parish Online	Mapping software	Annually/October 2024	£100
SLCC	Annual Membership	Annually/October 2024	£95.20
OALC	Annual Membership	Annually/October 2024	£417.32
Dark White Digital	Webhosting and WordPress Updates	Annually/October 2024	£35/month
WODC	Bin emptying (4 bins)	Quarterly/October 2024	£652.86
Multi-Hands	Bus shelter cleaning	Quarterly/October 2024	£100 per visit
Turner Hall or North Leigh Youth Project	Room Hire	Monthly/October 2024	£25 per hire
Tetbury Accounting	Payroll Accountant	Annually/October 2024	£240
Grundon	Cemetery bin emptying	Monthly/October 2024	£60



**North Leigh Parish Council**  
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village  
Eaton, Oxfordshire OX13 5PR  
[parishclerk@northleighparishcouncil.gov.uk](mailto:parishclerk@northleighparishcouncil.gov.uk)  
07796 039 496

Scribe	Accounting software	Annually/October 2024	£350
Institute of Cemetery and Cremation Management	Membership	Annually/October 2024	£100
The Flying Press	Printing needs: Newsletter, Neighbourhood Plan, Consultations	Monthly and as needed/October 2024	£500 per newsletter  Other printing costs agreed via quote with The Flying Press as agreed supplier for projects up to £500

- **Training:** To consider proposed training courses and designate a councillor for the Oxfordshire Association of Local Council's Councillor Forum for May
- **Memorial Hall:** To consider hiring the Memorial Hall the third Tuesday of the month
- **Quote for Tree Works:** To consider the amended quote for tree works

**6/24: Planning:**

- **Planning matters for consideration:**
  - 24/00596/S73  
North Leigh Football Club, Eynsham Park, North Leigh  
Variation of condition 1 of permission 23/01778/FUL to extend the use of the temporary car park on the existing football pitch for a further 12 months until 31st March 2025
  - 24/00654/S73  
Eynsham Hall, North Leigh



North Leigh Parish Council  
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village  
Eaton, Oxfordshire OX13 5PR  
[parishclerk@northleighparishcouncil.gov.uk](mailto:parishclerk@northleighparishcouncil.gov.uk)  
07796 039 496

Variation of condition 3 of Planning Permission 23/03413/FUL to allow the permission to be implemented in addition to planning permission 22/01268/S73

- 24/00482/OUT  
North Witney Strategic Development Area New Yatt Road Witney  
Outline planning application for a residential-led mixed-use development (Use Class C3 / C2), a 2.2ha primary school (Use Class F1), and up to 400m2 community use and/or co-working hub and/or shop (Use Class E and F2) and Northern Distributor Road with creation of new vehicular access off Woodstock Road, New Yatt Road and Hailey Road and provision of public open space with associated infrastructure and earthworks. (All matters reserved except accessibility to the site, for vehicles in terms of the positioning and treatment of access to the site)
- **WOLP 2041 allocated site** – Land East of the Green, East End
- **Planning responses from previous meetings:** To acknowledge the following planning responses:
  - Manor Oak Appeal:  
APP/D3125/W/23/3333133  
Land South Of 1 New Yatt Road North Leigh Original Application Number: 23/00794/OUT Outline planning application (with all matters reserved except for means of access) for the erection of up to 43 residential dwellings, including affordable housing, public open space, landscape planting, sustainable drainage system and new access arrangements from New Yatt Road (amended plans)
  - Botley West Solar Farm
- **Planning Decisions:**

**Internal and external alterations to include erection of a single storey rear extension to main dwelling. Conversion of first floor garage room to annex. - Wilcote Grange Wilcote Chipping Norton Oxfordshire OX7 3EA**

Ref. No: 23/02427/LBC | Status: Approve | Case Type: Planning Application



North Leigh Parish Council  
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village  
Eaton, Oxfordshire OX13 5PR  
[parishclerk@northleighparishcouncil.gov.uk](mailto:parishclerk@northleighparishcouncil.gov.uk)  
07796 039 496

**Temporary change of use of land to provide a car park to serve Eynsham Hall. - North Leigh Football Club Eynsham Park North Leigh Witney Oxfordshire OX29 6SL**

Ref. No: 23/01778/FUL | Status: Approve | Case Type: Planning Application

**Erection of raised decking/platform in rear garden along with addition of trellis to existing garden walling (retrospective) - 1 Gough Close North Leigh Witney Oxfordshire OX29 6AE**

Ref. No: 24/00190/HHD | Status: Approve | Case Type: Planning Application

**7/24: Committees:** To consider reports from the following committees

- Neighbourhood Plan (NP) Committee
  - To consider the NP expenditure for 2024/2025
- Staffing Committee
- Planning committee

**8/24: Biodiversity:** To consider the Council's biodiversity initiatives

- **No Mow May:** To consider No Mow May

**9/24: Churchyard:** To consider a letter to the Parochial Church Council with regards to the Parish Council's position on churchyard maintenance

**10/24: Donation Policy:** To consider the updated Donation Policy

**11/24: Correspondence:**

- To review the correspondence since the last meeting

**12/24. Matters for report:** To raise matters for discussion without decision or items for next meeting.

Date and time of next meeting which will be the Annual Parish Council Meeting:  
Thursday, 9<sup>th</sup> May 2024 at 7.30pm, Turner Hall

**The deadline for items for the May agenda is the 25<sup>th</sup> of April 2024.**