



North Leigh Parish Council
Serving North Leigh, East End, New Yatt and Wilcote

26 Eaton Village
Eaton, Oxfordshire OX13 5PR
parishclerk@northleighparishcouncil.gov.uk
07796 039 496

Date: 2nd February 2024

To all members of the Council: You are hereby summoned to attend the
North Leigh Parish Council Meeting on
Thursday 8th February 2024 at **7:30pm in Turner Hall** for the purpose of transacting the following business.

Allison Leigh, Parish Clerk

180/23. Apologies for absence: Councillors Carol Frost (CF), Kevin Swann (KS)

181/23. Declarations of interest

182/23. Minutes of the following meetings: To sign and approve the minutes from the following meetings:

- [Parish Council meeting held the 11th January 2024](#)
- [Neighbourhood Plan meeting of the 19th December 2023](#)
- [Neighbourhood Plan meeting of the 15th January 2024](#)

183/23. Public Forum

184/23. Councillor Vacancy: To have an update on the filling of the councillor vacancy

185/23. Reports from the County Councillor and District Councillor

186/23. Action items and Clerk's Report

187/23: Finance:

- **Finance report:** To consider payments for authorisation and receipts since the last meeting
- **Training:** To consider proposed training courses
- **Internal Auditor:** To consider quotes for the 2023/2024 Internal Audit
- **Speed Indicator Devices (SIDS) poles:** To consider quotes for the installation of the poles for the SIDS
- **Donation request:** To consider the donation request from Citizens Advice West Oxfordshire
- **Cemetery noticeboard installation:** To consider the quotes for the installation of the new Cemetery noticeboard.



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188/23: Planning Applications:

New planning applications for consideration:

- [23/03413/FUL](#)
Eynsham Hall
North Leigh, Witney, Oxfordshire OX29 6PN
Erection of an electrical sub station
Comments due: 5th February 2024 (Council has asked for an extension until 9/2/24.)
- [24/00014/S73](#)
Woodlands House, Wilcote, Oxfordshire OX7 3EA
Variation of condition 2 of planning permission 22/00028/FUL to allow for the following changes: 1. Proposed site plan updated to show alteration to site entrance; minor changes to the location of the pool and pool house; minor change to the position of parking spaces; reduction in levels of area east of the terrace; location of ASHP 2. Window shown in what was 'blind' opening on north elevation 3. A/C unit alongside approved garage. 4. Alteration to pool house design and pool section 5. Changes to landscape proposal within the domestic curtilage.
Comments due: 6th February 2024 (Council has asked for an extension until 9/2/24.)
- [24/00087/HHD](#)
36 Perrott Close North Leigh Witney Oxfordshire OX29 6RT
Extend pitched roof over existing garage.
Comments due: 7th February 2024 (Council has asked for an extension until 9/2/24.)
- [23/00609/FUL](#)
[Appeal reference: APP/D3125/W23/3325890](#)
Rosehill, Green Lane, North Leigh
Erection of a replacement dwelling and associated works
Comments/modifications/withdrawal of previous representations due by 19/2/24.
- [23/00604/HHD](#)
[Appeal reference: APP/D3125/D/23/3325578](#)
Rosehill, Green Lane, North Leigh
Erection of side and rear extensions, together with alterations to raise the height of the existing roof to create additional first floor living space and associated works.
Comments/modifications/withdrawal of previous representations due by 19/2/24.



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189/23: Responsibility of play areas and assets: To confirm weekly monitoring of play areas and regular monitoring of assets by the Clerk or Councillors

190/23: Strategic Objectives: To consider strategic objectives for the Parish Council

191/23: Committees:

- NP Committee:
 - Terms of Reference: To consider a revision of the Terms of Reference to include authorisation of a small, determined amount of expenditure
 - Committee Report
- Staffing Committee: To consider officers for the Staffing Committee
- Planning committee

192/23: Grounds maintenance contracts 2024 – 2027: To consider the quotes for the grounds maintenance contracts for 2024 -2027

193/23: Library: To consider the library agreement and requests for funding

194/23: Annual Parish Meeting: To consider a date and format for the Annual Parish Meeting

195/23: Community Emergency Plan Survey – 2024: To consider a community emergency plan

196/23: Cemetery fees: To consider the draft Cemetery fees

197/23: Parish Events: To consider whether the Council would like to hold an event to commemorate the 80th anniversary of D-Day

198/23: Smoke free oxford sign: To consider a smoke free sign for the Children's Playground and the Adventure Playground

199/23: Correspondence:

- To review the correspondence since the last meeting

200/23. Matters for report: To raise matters for discussion without decision or items for next meeting.

Date and time of next meeting: Thursday, 14th March 2024 at 7.30pm, Turner Hall