

**MINUTES of the Meeting of the Neighbourhood Plan (NP)
Committee of
North Leigh Parish Council (NLPC) held on
Tuesday 13th February 2024 at 6:00 pm in the Turner Hall**

Committee Members Present:

Martin Bowsher - MB
Paul Evans - PE
Suzanne Millar - SM
Kevin Swann (Vice Chair) - KS
Sherard Veasey (Chair) - SV
Judith Wardle - JW
Adrian Watts – AW

Others in Attendance

Tom McCulloch- Community First Oxfordshire - TM

NP107: Apologies for absence

Robert Gunn, David Painter.

NP108: Declarations of Interest

None. SV confirmed that none of the Sites offered by developers for the 2041 WOLP are on his land, although nearby sites could indirectly impact his land.

NP109: Review Actions and Approve Minutes of Last Meeting

The minutes of the last meeting were approved by the committee.

The actions from the last meeting had been carried out.

In relation to the enquiry about land owned by the Parish Council, it was noted that Oxfordshire County Council owns the Adventure Playground site.

NP110: Parish Communications

KS informed the Committee that a new email address had been set up for use in external communications. Email sent to the address neighbourhoodplan@northleighparishcouncil.gov.uk will be forwarded to his email address.

NP111: SWOT Analysis

TM led a whiteboard session collecting the views of committee members about the Strengths, Weaknesses, Opportunities and Threats to North Leigh. TM will type these up and circulate.

ACTION – TM

NP112: Finalize the Planning for the Public Meeting Event on the 17th of February

- **The Recently Published List of Development Sites for the WOLP 2041**
SV said that the recent publication by WODC of the full list of sites proposed by developers is likely to galvanize the discussions in the village and may result in a big response at the meeting on Saturday.
SV emphasised that all of these sites are highly speculative, and that not all of them, and preferably none of them, will be accepted by WODC into a shortlist to go out for

community consultation. Prior to this, the Parish Council will have an opportunity to provide comments on the 11 sites proposed in the village. SV referred to an email sent out by the Parish Council on the 13th February putting the proposals into perspective and outlining the process that WODC will follow in considering whether to adopt any of the sites into the WOLP2041.

Their decision will be based on a number of factors, including the Development Scenario they choose (with the Main Service Centre scenario seeming most likely at present), and the government housing targets algorithm.

The Neighbourhood Plan cannot over-ride housing allocations made in the Local Plan, so we have to rely on the Parish Council strenuously making a case for no further development whatsoever in the parish in the 2041 Local Plan, and succeeding in persuading WODC not to shortlist any of the 11 sites proposed.

The WODC Executive will meet to discuss the progress of the LP at 2 p.m. tomorrow. The meeting will be available as a live stream and will also be archived for subsequent access.

It was agreed to prepare a template letter to make it easy for local residents to send comments on the proposed shortlist of developments to WODC when they go out for public consultation, possibly later this summer.

ACTION: SV

- **Arrangements for the Public Meeting**

TM was asked to revise the proposed Launch Event Plan for the Public Meeting, to allow SV and KS to lead on items 1 and 2.

The Presentations will commence at 2:30 and 4:30 rather than 2:05 & 4:05.

TM was asked to revise the Feedback Form, Staying in Touch & Getting Involved sheets to contain the neighbourhoodplan@northleighparishcouncil.gov.uk email address.

ACTIONS - TM

ACTION - KS will make arrangements to provide a HDMI compatible projector.

ACTION - SL will arrange for the memorial hall sound system and wireless microphone. Further Communications prior to Saturday – invite friends & neighbours. Goto the North Leigh Community FB page on a daily basis & like / comment on the posts about the meeting.

ACTION - ALL.

NP113: Agree actions to be carried out prior to next meeting.

See above.

Arrange for professional printing two copies at A0 size of the map depicting the 11 proposed developments in North Leigh. **ACTION - SL.**

NP114: Dates of next meetings:

Neighbourhood Plan Event: Saturday 17th of February 2pm – 6pm in the Memorial Hall

Committee Meeting: Monday 4th of March, 6 p.m. in The Turner Hall.