

MINUTES of the Parish Council Meeting of North Leigh Parish Council (NLPC) held on Thursday 10th August 2023 at 7:30pm in the Turner Hall, Church Road, North Leigh

Councillors Present: Andy Clements (Chairman), Robert Gunn (Vice Chairman), Councillors Susie Cusick (SC), Carol Frost (CF), Fran Jeffes (FJ) and Kevin Swann (KS)

In attendance: Allison Leigh, Clerk, County Councillor Liam Walker

75/23. Apologies for absence: Councillor Malcolm Shead (MS), Julie Minch (JM) and Sarah Veasey (SV)

76/23. Declarations of interest: None.

77/23. Minutes of the Parish Council Meeting held 13th July 2023: The minutes of the meeting of the 13th July 2023 were approved and signed with one typographical edit.

The County Councillor provided his report at this stage at the meeting.

- Estelle Manor – The County Councillor has been following up on signage which is part of their S278 agreement. Estelle Manor has been informed they have a matter of weeks to complete the work. The County Councillor will press the issue of the 40mph speed limit on the A4095.
- Cycle path – The County Councillor has a meeting next week for missing cycle path link along the A4095.
- 20mph decision - The County Councillor noted that he backs the resolution the Council made to have a blanket 20mph speed limit. The next step is formal consultation and members of the public will be invited to comment.

CF raised the issue of helicopter noise with regards to Estelle Manor. The County Councillor recommended residents keep a log and the issue can be revisited if need be.

78/23: Finance:

- **Finance report:**

Payments authorised

Code	Date	Description	Supplier	Total
Clerk's salary/payee	20/07/2023	Pension contribution	NEST	218.84
General expenses	08/06/2023	Postage	Post Office Ltd	1.10
General expenses	08/06/2023	Paper	Appleton Community Shop	4.55
General expenses	14/06/2023	Council mobile phone	UR	239.95
General expenses	14/06/2023	Mobile phone case	Amazon	8.99
General expenses	19/06/2023	Mobile phone monthly charge	Lebara	2.78
Adventure Playground Refurbishment	19/06/2023	Basketball net	Net World Sports	23.83
General expenses	22/06/2023	Office supplies	WH Smith	4.99
Bank Fees	26/05/2023	Lloyds monthly fee	Lloyds Bank	3.00
General expenses	10/08/2023	Clerk Mileage	Allison Leigh	27.00
Cemetery Bin Management	10/08/2023	Cemetery bin management	Grundon	61.55
Windmill Heights and Rose beds	10/08/2023	Windmill Heights Shrubs and Hedges	BGG	249.00
Cemetery and churchyard grounds maintenance	10/08/2023	Cemetery and church grass cutting	BGG	300.00
Adventure Playground mowing	10/08/2023	Adventure Playground Mowing	BGG	300.00
Website hosting/name	10/08/2023	Web hosting and WordPress updates	Dark White Digital	30.00
North Leigh Youth Project	10/08/2023	Donation to NYLP	North Leigh Youth Project	2,000.00
Repairs/Inspections	11/08/2023	Bark for Children's Playground	AWBS	491.40
			Total	3,966.98

Receipts since the last meeting

Code	Date	Description	Supplier	Total
Parish Council computer	12/07/2023	Refund	Cloudy IT	31.20
			Tot	31.20

- The Clerk reported she and JM had received several quotes for play bark and believe AWBS to be the best value. She noted the area under the zip wire is quite bare. The Council resolved to proceed with AWBS to provide play bark for the Children's Play area.
 - **Tree survey quotes:** The Council reviewed the 3 quotes received and resolved to proceed with Boward to carry out the survey of NLPC owned trees in the village
 - **Bus shelter repairs:** The Council resolved to proceed with the bus shelter repair on Cuckamus Green for a figure not exceeding £300.
 - **Noticeboard refurbishment:** The Council would like this on the September agenda.

79/23: Neighbourhood Plan (NP):

- The Council resolved to proceed with ONeill Homer as a consultant to review the draft NP questionnaire.

- The Council agreed it needs to wait until the questionnaire has been reviewed to create a financial plan/budget for the NP.
- KS noted that the District Councillor is working to arrange a meeting with Astrid Harvey of WODC to assist with the NP grant application.

80/23: Planning Applications:

<u>Planning number</u>	<u>Address</u>	<u>Proposal</u>
23/01627/HHD	32 Windmill Road North Leigh	Erection of a detached Garden Room

It was noted this is not on the website and it is believed that the application was not completed properly and therefore has not progressed.

81/23: Public Rights of Way: MS and KS are meeting with Oxfordshire County Council (OCC) in August to discuss consider the Parish Council's involvement with regards to queries/occasional maintenance of public rights of way.

The Council asked for this to be put on the September agenda.

82/23: 23/01524/FUL: JBM Solar Farm: The Council resolved to put link on website to application along with the Parish Council's registered objection, noting that individuals can respond.

The Council noted that it wishes to improve the communication with residents with regards to planning applications to residents. The Council would like this on the September agenda.

83/23: Correspondence: The Council reviewed the correspondence since the last meeting.

The Council would like to discuss responses to correspondence at the September meeting.

The Council would like to have the Standing Orders relating to the public forum laminated and placed on the public seats at future meetings.

84/23. Matters for report:

The Clerk noted there is an Society of Local Council Clerks Practitioner's Conference in October which the internal auditor had recommended the Clerk attend. The Council is in agreement that this is beneficial and the Clerk will look into sharing the cost with her other Councils. This will be put on the September agenda.

The Vice Chairman reported that he will keep the Council updated on any developments with regards to the Botley West Solar Farm.

It was noted that the sites of the SIDs need to be to be agreed and then SIDs purchased.

The general locations may be:

Church Road - 1

Common Road -1

East End - 2

New Yatt Road - 2

It was noted that the Council can install more posts than SIDs as they are mobile.

The next meeting was confirmed as Thursday, 14th September 2023 at 7.30pm in Turner Hall.

The meeting closed at 8:20pm.