

MINUTES of the Neighbourhood Plan (NP) Committee of North Leigh Parish Council (NLPC) held on Tuesday 12th June 2023 at 7:30pm in the Turner Hall

Committee Members Present:

Steve Legg (Secretary)
David Painter
Kevin Swann (Vice Chair)
Sherard Veasey (Chair)
Judith Wardle

Others in Attendance:

(None)

NP 32. **Apologies for absence:** Robert Gunn sent his apologies.

NP 33. **Declarations of interest:** Sherard declared that, as a farmer, future considerations could have a bearing on him, but that for the present meeting there was nothing to declare.

NP 34. Review of the draft questionnaire.

- Format of the paper version - would it be A5 or A4? A5 would be more convenient but would end up with a large number of pages. So it would probably be A4.
- Noted that the ordering of material across the various Excel tabs is somewhat arbitrary. Kevin will reorder the material when he converts it into an MsWord layout.
- The original Locality toolkit is formatted as a text document and may be a useful starting point for ours.
- How should the various sections be ordered? What sort of questions are best suited to be presented at the beginning of the questionnaire? Do some of the sections designated by Locality as "Optional" form part of our main questionnaire?
- The order used in the Locality template may not be applicable to North Leigh.
- Should sections on housing need come before those on green assets? For many respondents, the latter may be more important.
- Much time was spent discussing the green tabs. Listed some local green spaces, and woods. Hedgerows to be described in a generic fashion rather than itemised. Countryside views to be enumerated in relation to key viewpoints, as shown on an accompanying map.
- Discussed what maps could be used. For some elements, the OS 50,000 Land Ranger parish map we already have would work OK. Other things need larger scale maps. The Definitive Footpath map is available online via WODC and we could grab suitable screen shots to illustrate specific features.

NP 35. Obtaining quotes for printing and distributing the Questionnaire

- Discussion deferred.

NP 36. Discussion: Aims, Objectives and Vision for the Neighbourhood Plan

- Discussion deferred.

NP 37. Review consultation strategy

- Discussion deferred.

NP 38. Obtaining quotes for the consultancy to support the production of the Plan.

- Now is a good time to start asking for quotes from consultants to assist with the questionnaire. Two have attended earlier meetings - Martin Litson and Tom McCulloch. **SL** will make contact with them.

NP 39. Review finance strategy for presentation to the Parish Council

- Grants will be made available for the 2023/4 financial year shortly and must be spent in the same financial year. **KS** will prepare a draft statement to be considered at the next NP committee meeting.

NP 40. Dates of future meetings.

- Neighbourhood Plan Committee – 7:30 pm Monday 10th July in the Turner Hall

The meeting closed at 21:10.