



North Leigh Parish Council
Serving North Leigh, East End, New Yatt and Wilcote



26 Eaton Village
Eaton, Oxfordshire OX13 5PR
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01865 865 876

Date 4th April 2023

To all members of the Council: You are hereby summoned to attend the
North Leigh Parish Council Meeting on 13th April 2023 at 7:30pm at Turner Hall
for the purpose of transacting the following business.

Allison Leigh, Parish Clerk

1/23. Apologies for absence

2/23. Declarations of interest

3/23. Minutes:

- To sign and approve the minutes from the Parish Council meetings of the 9th February 2023 and 9th March 2023

4/23. Public Forum

5/23. District and County Councillor Reports: To hear reports from District and County Councillors

6/23. Police update: To hear a report from the parish's Police Community Support Officer (PCSO)

7/23. Action items: To review the status of action items

8/23 Finance:

- **To review and authorise payments**
 - **East End defibrillator cabinet:** To approve of the purchase of a spare base plate for the East End defibrillator
- **To review the final bank statement from 2022/2023**
- **To review the final budget against spend from 2022/2023**
- **Donations**
 - **Donation policy:** To discuss the progress of the donation policy
 - **North Leigh Youth Project:** To discuss the donation request from North Leigh Youth Project



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9/23. Planning Applications: To discuss the following planning applications and determine the Parish Council's responses:

<u>Planning number</u>	<u>Address</u>	<u>Proposal</u>	<u>Date comments due</u>
23/00394/S73	Homestead New Yatt Road North Leigh	Variation of condition 1 of permission 07/0992/P/RM to allow design changes to the proposed carport	NLPC has no comments on this planning application
23/00711/HHD	6 Cuckamus Lane North Leigh	Alterations and changes to fenestration and doors. (Retrospective).	Comments due by 17/4/23
23/00742/FUL	North Leigh C of E Primary School Park Road North Leigh	Temporary permission for a modular classroom and associated timer steps and gravel path, for a period of 6 months	Comments due by 14/4/23

- **S106:** To discuss a list of items/planned projects for S106 contributions

10/23: North Leigh Speed Survey: To discuss the North Leigh Speed Survey and determine next steps

11/23: Trees: To review the document about trees and determine next steps regarding surveys/maintenance

12/23: Grass cutting: To discuss the grass cutting spreadsheet and assign areas of responsibility

13/23: Refurbishment of the Adventure Playground: To discuss the quotes and determine a supplier for the basketball net and football goals at the Adventure Playground

14/23. Neighbourhood Plan: To have an update of the progress of the Neighbourhood Plan

15/23: Policies: To review the following policies with a review to adopt:

- Civility and Respect Pledge
- Councillors' Expenses Policy
- Publication Scheme

16/23: Bench at Cuckamus Green: To discuss the possibility of purchasing a new bench for Cuckamus Green

17/23: .Gov.uk email addresses: To confirm these are operation and discuss their placement on the website



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18/23. Correspondence:

- Review any correspondence

Note: The deadline for correspondence for Parish Council meetings is the Friday before the meeting.

19/23. Matters for report: To raise matters for discussion without decision or items for next meeting

- To have an update on the litter pick

Date and time of next meeting: To confirm the date and time of the next meeting which will be the Annual Parish Council Meeting as Thursday, 11th May 2023 at 7:30pm; location TBD