

North Leigh Parish Council

Clerk: Allison Leigh, 26 Eaton Village

Eaton, Oxfordshire OX13 5PR

Telephone: 01865 865 876

Date: May 2022

To all members of the Council: You are hereby summoned to attend the **North Leigh Parish Council Meeting** on Thursday May 12th 2022 at 7:30pm for the purpose of transacting the following business.

Allison Leigh, Parish Clerk

41/22. Apologies for absence: Andy Clements and Harry St John

42/22. Declarations of interest

43/22. Public Forum

44/22. District and County Councillor Reports: To hear reports from District and County Councillors

45/22. Action items: To discuss an addendum to the minutes with a list of actions, those responsible and a targeted date of completion

46/22. Neighbourhood Plan: To update Council with regards to a Neighbourhood Plan

47/22: Communication:

- **Newsletter cost/content:** To discuss any content for the next issue of the newsletter

48/22: Process:

- To discuss the effectiveness of the current contract and tender process
- To discuss the effectiveness of ensuring grass cutting is being completed as per the contracts

49/22. Planning:

Planning Applications for Lowlands Planning Committee

<u>Planning number</u>	<u>Address</u>	<u>Proposal</u>	<u>Action</u>
22/00465/FUL	North Leigh Methodist Church Chapel Lane North Leigh	Conversion of church to dwelling (part retrospective)	To discuss the Parish Council's possible representation at the Lowlands Planning Committee

50/22. Open Spaces Report

- **Playgrounds:**
 - To have an update on the refurbishing of Children's Playground
 - To have a report on the Adventure Playground
 - To have an update on the Children's Playground Lease
- **Cuckamus Green report:** To hear the report on Cuckamus Green
- **Allotment land/parking lease:** To have an update on the allotment land/parking lease

51/22. Cemetery/Churchyard

- **Activity:** To hear a report on any activity in the cemetery

52/22. Traffic/ Highway matters/Speedwatch: To have an update on traffic/highway matters and Speedwatch

53/22. Finance Report: To review and authorise payments

- **Review Internal Audit Report:** To review the Internal Auditor's report and discuss any actions
- **Review and approve insurance**

54/22. Items for Website: To discuss any items to be put on the website

55/22. Correspondence: To review any correspondence

56/22. Matters for report: To raise matters for discussion without decision or items for next meeting.

Date and time of next meeting: To confirm the date and time of the next meeting as the 9th June 2022 at 7:30pm in the North Leigh Youth Centre of the Memorial Hall