

North Leigh Parish Council

Clerk: Allison Leigh, 26 Eaton Village

Eaton, Oxfordshire OX13 5PR

Telephone: 01865 865 876

Date: 8th October 2021

To all members of the Council: You are hereby summoned to attend the **North Leigh Parish Council Meeting** on Thursday 14th October 2021 at 7:30pm for the purpose of transacting the following business.

Allison Leigh, Parish Clerk

102/21. Apologies for absence:

103/21. Declarations of interest

104/21. Minutes of the meeting held 9th September 2021: To sign and approve the minutes of the meeting of 9th September 2021

105/21. Public Forum

106/21. District and County Councillor Reports: To hear reports from District and County Councillors

107/21. Matters arising from the September meeting and not appearing elsewhere on the agenda: To review matters arising from the September meeting and not appearing elsewhere on the agenda as well as to review the Clerk's Actions

108/21. Parish Councillor Vacancies: To have an update on the Parish Councillor Vacancies

109/21: Noticeboards: To discuss the possibility of noticeboards in New Yatt and Wilcote

110/21: Neighbourhood Plan: To resolve whether or not the Parish Council will proceed with a Neighbourhood Plan

111/21: Bus shelter update, maintenance and grass cutting:

- To have an update on the new bus shelters
- To discuss the maintenance of and grass cutting at the bus shelters

112/21: Cuckamus Green car parking/erosion: To discuss car parking on Cuckamus Green and the erosion of the Green

113/21. Communication:

- **Parish Council newsletter:** To have an update on the status of the current newsletter

114/21. Good Neighbour Scheme: To discuss the possibility of working with neighbouring the villages on a Good Neighbour Scheme

115/21. Website: To discuss an update on the status of the website

116/21. Planning Applications: To discuss the following planning applications and determine the Parish Council's responses

<u>Planning number</u>	<u>Address</u>	<u>Proposal</u>	<u>Date received</u>	<u>Date comments due</u>
21/02906/S73	Fish Hill Farm Wilcote Road North Leigh	Removal of condition 1 of permission 10/0425/P/FP to allow the use of the barn for rearing livestock and storage of feeds, bedding and equipment associated with the agricultural or horticultural use of the land APPLICATION NO: 10/0425/P/FP PROPOSAL: Erection of detached storage building, (retrospective).	6/9/2021	15/10/2021
21/03255/HHD	17 Park Road North Leigh	Erection of single storey extension to form wet room and boot room.	5/10/2021	26/10/2021

- **S106 monies:** To have an update on S106 monies following the WODC meeting with councils on S106

117/21: Asset Register/Risk Assessment: To review the Asset Register and Risk Assessment with a view to make any final changes and adopt

118/21. Open Spaces Report

- **Trees:** To discuss tree works in the village
- **Playgrounds:**
 - To discuss the potential new playground project and refurbishing of Children's Playground
 - To have a report on the Adventure and Children's Playground
 - Children's Playground Lease: To have an update on the Children's Playground Lease
 - Adventure Playground Lease: To sign the Adventure Playground Lease
- **Cuckamus Green report:** To hear the report on Cuckamus Green

- **BGG Contract:** To discuss BGG's performance at the Cemetery/Churchyard, Adventure Playground and Windmill Heights
- **Allotment land/parking lease:** To discuss the possibility of leasing land for parking near the allotments

119/21. Cemetery/Churchyard

- **Activity:** To hear a report on any activity in the cemetery
- **Regulations and fees:** To review updated Cemetery regulations and discuss fees
- **Mapping software:** To discuss quote for mapping software
- **Hedge:** To discuss a request for the cutting of an additional hedge at the Cemetery

120/21. Traffic/ Highway matters/Speedwatch: To have an update on traffic/highway matters and Speedwatch

- Traffic calming

121/21. Finance Report: To review and authorise payments

- **Internal Audit 21/22:** To review quotes and select an internal auditor for the 21/22 internal audit
- **Budget against spend from 1st April 2021 – 30th September 2021**
- **Budget 2022/2023:** To advise of any potential items for the 2022/2023 budget

122/21. Correspondence: To review any correspondence

123/21. Matters for report: To raise matters for discussion without decision or items for next meeting.

Date and time of next meeting: Thursday, 11th November 2021 at 7.30pm.