

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall on Thursday 9th May 2019 at 7.30 pm.

Present: G. Matthews (Chairman), S. Cusick (Vice Chair) (SC), Councillors I. Hogg (IH), D. Fettes (DF), Andy Clements (AC), C. Frost (CF)

In attendance : Allison Leigh (Clerk) (AL)

20/19. Apologies for absence: J. Nicholson (JN), J. Minch (JM), District Councillor H. St John (HSJ) and County Councillor Liam Walker (LW)

21/19. Declarations of interest: None

22/19. Minutes of meeting held 11th April 2019: The minutes were approved and signed.

23/19. Public Forum: None

24/19. District and County Councillors' Reports:

OCC

There was no report.

West Oxfordshire District Council (WODC)

HSJ was not in attendance, but sent the following updates:

HJ is hoping to meet with Bellway the week of 13/5/19 for an update on issues. He reported it seems the CMP (Spell out) Bellway has does not match with one WODC planning has, so HSJ is working to sort that out.

HSJ has warned Bellway about the risk of dust ten days ago and not sure if wind has been blowing it around since as there was a bit of rain end of week of 29/4/19.

The ditch in Green Lane has had some work done on it but not enough. HSJ will chase this.

There is a polling district review looming on which PC will be consulted.

HSJ reported his motion in Council re controlling / monitoring developers and compliance with conditions was approved unanimously. This is to be discussed

by Devt Control committee later this summer. Hopefully that side of things will improve.

It was noted that an earth moving lorry has been using the village as a short cut. There has been noise, it has not been letting people through and it has been speeding. CF has informed HSJ on this. It was noted that WODC should be contacted directly on these matters.

25/19. Thames Valley Police Report: There was no report.

26/19. Salt Storage: IH reported he has reviewed the lease which is fine. AL will contact WODC about getting the formal lease for GM and IH to sign.

27/19. Website Accessibility: GM reported he has not progressed on this. This is to go on the June agenda. AL noted that the computer should be encrypted and will look at who supplied the PC.

28/19. Rural Strategy Network Petition: AL reported she had sent around an e-mail regarding this. There was a discussion as to who this group is. The council would like to research further and will have an e-mail discussion around this.

29/19. OALC nominations for new term (2019-2023) of OALC Executive Committee: AL reported that OALC is looking for nominations from town and parish councils and parish meetings for places on their Executive Committee. CF is interested and the council is happy to proceed with this nomination.

30/19. Planning Applications:

<u>Planning number</u>	<u>Address</u>	<u>Date received</u>	<u>Comments</u>
19/00940/FUL	The Bungalow Wilcote Chipping Norton	25/4/19	North Leigh Parish Council has no objections to this planning application
18/02597/FUL	New development at the garden centre site	23/4/19	The Council would like to propose the name Bluebell Gardens. The council did want to express concern about the amount of parking as it feels it may not be sufficient. The follow-on concern is that people will be parking on the road which could prove to be dangerous.
19/01254/HHD	Meadowbank Chapel Lane	29/4/19	North Leigh Parish Council has no objections to this planning

	North Leigh		application. However, the Parish Council would like to request a condition to ensure that every effort shall be made by contractors to prevent damage to, and obstruction of, Chapel Lane during construction work and that any damage to the Lane shall be fully repaired.
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- **Update on Bellway Development:** See agenda item 24/19: WODC report. It was noted that Bellway needs to restore the verge on Common Road.
- **S106 monies:** AL reported she had an e-mail from WODC requesting more information on why the council would like to meet on S106 monies. The council said it would like to know what monies are available, on what can they be spent and when will they be able to be used. AL to contact WODC to enquire further.

14/19. Open Spaces

- **School Playground lease:** IH reported the council is now waiting to hear from OCC on the comments from Pellmans.
- **Playground inspection/reports:** IH reported that the Adventure Playground is looking very tidy.

It was noted that some residents have mentioned they think the Parish Council wish to close the school playground. The council wish to make it very clear it does not wish to close the school playground, but is rather waiting for OCC to respond with regards to the lease.

IH reported that he has sourced a repair person for the rocking horse and it will cost £119.35 excluding VAT. The council agreed to the cost.

IH confirmed that the bin in the school playground has not been replaced. AL will chase this.

- **Cuckamus Green report:** C. Frost reported that all is well on Cuckamus Green.
- **Bus Shelters:** D. Fettes reported that he has been looking into bus shelters since the February meeting. He has received a quote of £14,000 for 4 locations, 2 of which may be covered by OCC. Two would be by the

Masons and 2 would be by Cuckamus Green. It was noted the one by the Masons needs to be narrow.

It was noted that the council should discuss the exact location of the bus shelter at Cuckamus Green with the residents as a courtesy.

D. Fettes proposed putting a bus shelter on Cuckamus Green and SC seconded it and the council resolved to proceed with bus shelters at Cuckamus Green.

AL reported that JN had e-mailed about areas of grass that haven't been cut on Windmill Road, especially at the Windmill Road/Windmill Close junction. AL will ask David Green to cut these areas.

32/19. Cemetery/ Churchyard:

- **Activity:** It was noted there have been 2 burials since the last meeting.

AL noted that she had spoken to Andy Slade about the grave digging/spacing at the Garden of Remembrance. He has cut a piece of plywood and asked if for ashes burials, someone could mark with line marker paint.

AL reported she had not heard back from the grave owner regarding the broken stone and will follow up.

HSJ noted that an inspection needed to be carried out. AL is unaware of any inspections needed as the stones have been inspected and she has looked into this with Epitaph. The council is also unaware. AL will check in with HSJ on this.

33/19: Finance report:

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Date</u>
Allison Leigh	Clerk Salary	102902	453.37	0	453.37	31/5/19
WODC	Adventure Playground cleaning	102904	117.22	23.44	140.66	9/5/19
North Leigh Youth Project	Room hire	102905	20.00	0	20.00	9/5/19
Signs of Cheshire	Noticeboards	102906	2380.00	476.00	2856.00	9/5/19

Oxfordshire County Council	Library	102907	2461.50	0	2461.50	9/5/19
Allison Leigh	Mileage and expenses	102908	52.32	0	52.32	9/5/19

Receipts since last meeting

<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Greens Funeral Services	Cemetery fees for Quibbel – Exclusive rights and interment	230.00	1/5/19
Greens Funeral Services	Cemetery fees for Coulling – 2 nd interment	270.00	1/5/19

Account Balances as of 30/4/2019

Community Account £27,500.80
GB87HBUK40470760614815

Business Money Manager £52,685.56
GB71HBUK40470771294318

- **Internal Audit Report:** AL reported that the materials have been sent to the internal auditor, but have not yet been returned. This will be on the June agenda.
- **Signing of Annual Return:** As the internal audit was not ready, this will also be deferred to the June agenda.

34/19. Traffic/Highways Matters/Speedwatch: It was reported that a resident would like a Speedwatch session on Windmill Road. AC reported there are Speedwatch sessions set for May. There has been a complaint regarding the speeding on Common Road.

AC will write something on statistics for the Nor'Lye News as a separate entry form the Parish Council.

AC reported the equipment Charlbury uses costs in the realm of £3000. It was noted that the Speed Indicator Display shows speed and records speed 24 hours/day if bolted to an area.

AC will get more prices for the June meeting.

35/19. Correspondence:

AL mentioned she has had an e-mail about parking by the school, in the Village Hall car park and double parking at school times. AL will ask the school to mention this to parents. She will also put a notice in the Nor'Lye News to say that the council has done something about the parking situation.

It was noted that perhaps the council could ask the PCSO for stickers on cars. AL will follow up with the PCSO.

CF asked if she had heard back from the fire service with regards to the long grass. AL reported she has not, but will follow up.

It was noted that a representative from Eynsham Hall wishes to meet with the Parish Council. AL is working to set this up and SC, CF and DF would like to attend. It was noted that it would be good to have a permissive path across the site.

36/19. Matters for report: It was noted that the Annual General Meeting and Annual Parish Meeting will take place on the 30th May. The Annual Parish Meeting will be at 7pm followed by the Annual General Meeting. At the Annual Parish Meeting, AL will ask the following to speak:

Harry St John as District Councillor
Eynsham Hall
Parish Charities
Paul Burgum/Memorial Hall
Greg Matthews
PCSO

SC will provide wine and nibbles. The APM will be held, then drinks and nibbles followed by the AGM. AL will ensure to have copies of the agenda and copies of the minutes from the 2018 Annual Parish Meeting.

Date and time of next meeting: The Annual General Meeting and Annual Parish Meeting will be held on Thursday the 30th May 2019 in the Memorial Hall at 7pm. The next Parish Council meeting will be held on Thursday 13th June in the North Leigh Youth Centre of the Memorial Hall.

The meeting closed at 8:50pm

Chairman

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