

MINUTES of the meeting of North Leigh Parish Council held in the Youth Centre at the Memorial Hall on Thursday 9th February 2017 at 7.30 pm.

Present: G. Matthews (Chair), S Cusick (Vice Chair), H. St John, D. Fettes. J Nicholson, P. Lawrence, I. Hogg, L. Walker (from OCC)

In attendance: Allison Leigh (Clerk), members of the public, including Steve Legg

1 Apologies: C. Frost

2 Declarations of interest: None

3 Minutes

Minutes from 12.01.17 were approved and signed.

4 District and County Councillors Report

a) District: HSJ indicated there will be a change of the garden waste rules beginning the 1st of April. There will be a £30 yearly charge. NL residents have not yet had a letter. AL to hang flyers.

HSJ reported on the Local Plan. He said the EIP is to be delayed and should start in April/May.

There may be a 2nd garden village between South Leigh and the A40

There was an appeal to the Secretary of State to keep the Deer Park Surgery open.

There was a discussion on One Oxfordshire. There will be leaflets with information in the library.

b) County: LW discussed that a budget meeting would be taking place

5. Thames Valley Police Report: None

MEMBERS OF THE PUBLIC DISCUSSION

a) Steve Legg indicated that there are significant drainage issues at Cuckamas Green. He indicated that highways had visited around 2005, but to no effect.

AL to e-mail LW asking for a response to this problem.

b) Rectory Homes: There was a discussion around the concerns of the Rectory Homes development. An e-mail had been received from Paul Slater on behalf of Rectory Homes asking for a meeting prior to the March 7th meeting. AL to write back indicating that we will be in touch as and when necessary, but we won't be meeting prior to the 7th March meeting.

AL to e-mail Phil Shaw asking for a meeting with the NLPC planning subcommittee prior to the 7th March meeting.

The conversation was summed up indicating our objections are in, the 7th March meeting with the public will occur and from there there will be next steps.

6. Matters Arising

- a) Parish Councillor Vacancy: GM indicated that Ramona Riley has stepped down as councillor and there is now a vacancy. AL put a notice on the Cuckamas Green and library notice boards indicating there is a vacancy and giving an opportunity for election. If by 10 working days after that notice there is no call for election, the council will move forward with co-option. There are currently 4 interested parties. The council have set up a co-option subcommittee consisting of GM, SC and IH.
 - b) AL indicated she had gone on an external audit course. A recommendation was for a councillor to periodically spot check the clerk's processes. PL has volunteered for the role. AL to go on an Internal Audit course 15th February.
7. **Neighbourhood Plan Update:** AL had circulated some information from WODC creating a plan. Council agreed to include this as a topic of discussion with Phil Shaw in the meeting prior to the 7th March.
8. **Planning Applications and Correspondence.**

13 February 2017 Committee meeting

WODC Planning Decisions

<u>16/03694/HHD 75, Park Road</u> Erection of 2 story extension to rear	APPROVED
<u>16/03779/HHD 4, Windmill Heights</u> Erection of rear extension and garage	APPROVED
<u>16/03891/S73 18, Park Road</u> Changes to Plot 1	APPROVED
<u>16/03933/FUL North Leigh Business Park</u> Erection of Industrial building and associated parking	APPROVED
<u>16/4105/FUL Wilcote Grange Farm</u> Erection of greenhouse	APPROVED
<u>16/4018/CLP 32, Windmill Road</u> Erection of Office/Store	APPROVED
<u>16/00690/OUT Fair View, East End</u> Erection of 4 bedroom house and double garage	APPEAL DISMISSED

North Leigh PC Planning Comments

16/01236/FUL Lower Riding Farm

Appeal against refusal to convert and refurbish barn and farmhouse

17/00181/HHD The Close, New Yatt Road

Erection of timber Garden Room

17/00163/HHD 71A Park Road

Erection of single story extension to rear

AL to e-mail WODC asking for hard copies of planning applications to be sent to Jim Nicholson. E-mails/responses still to be dealt with by AL.

9 **Open Spaces Report**

a) Playground lease: The lease of the playground was discussed.

b) Playground inspections/reports: IH indicated all is looking fine. He indicated AL should find all inspections on the new PC computer. It was noted that the auditor will be looking for them.

c) OCC/WODC grass cutting & elect sub committee: AL indicated that WODC is willing to meet to review the cuts. HSJ is ok to meet on a Thursday or Friday. AL to contact Bob Lightfoot to arrange.

There is a meeting with Long Hanborough and a few other councils on 21st February to discuss the possibility of OCC adding extra cuts. GM to attend the meeting. LW indicated that OCC have reviewed what went wrong last year and are addressing it this year. LW and GM indicated it may be best to wait and see how the issues are addressed prior to adding extra cuts.

AL to contact Hailey PC asking how they organise their grass cutting. AL to find grass cutting schedule/contracts.

10. **Finance:** AL presented payments/receipts from 01/01/17.

Systems and Solutions	Parish computer	782.49	23/01/17
WODC	Grass cutting of Cuckamas Green 07/09/16 and 15/09/16	860.60	09/02/17
Allison Leigh	Mileage and expenses Jan and Feb	71.89	09/02/17

	2017		
North Leigh Youth Project	Hall hire for February meeting	20.00	09/02/17
WODC	Fortnightly Adventure Playground Cleaning	127.98	09/02/17

- 11 Cemetery/ Churchyard:** HSDJ indicated there is a wobbly gravestone. HSJ to contact the family with regards to it.

Steve Legg is interested in access to our records for genealogy purposes. The council agreed to this.

The council reviewed the cemetery fees and agreed they are to remain the same for this year.

- 12 Traffic/Highways Matters/Speedwatch**
The radar gun is to be used in the near future.

13 Correspondence

- a) WODC Eynsham Garden Village:** The input they have asked from other councils is assistance with naming the village. HSJ suggested Winklesham.
- b) Other:** There have been several e-mails in response to the Nor'Lye news piece on the Neighbourhood Plan. AL to put another piece in the publication asking for people to be involved.

There was an e-mail regarding salt bin refills. The council reviewed how to deliver salt to the bins. HSJ to look into salt storage.

An e-mail regarding the cleaning of the War Memorial was sent. The council agreed this is to be reviewed by the Hall Committee.

A discussion was had as to do we donate to NLYP. The answer is yes – we will continue our donation.

- 15 Matters for report: To raise matters for discussion without decision or items for next meeting:** None.

Date and time of next meeting: Thursday 9th March 2017 at 7.30 pm

The meeting closed at 10:00pm.

Chairman

Date