

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall on Thursday 8th February 2018 at 7.30 pm.

Present: S. Cusick (Vice Chair) (SC), C. Frost (CF), D. Fettes (DF), I. Hogg (IH), J. Nicholson (JN), P. Lawrence (PL), Andy Clements (AC), Harry St John (Parish and District Councillor) (HSJ) and L. Walker (County Councillor) (LW)

In attendance: Allison Leigh (Clerk) (AL)

158/17. Apologies for absence: G. Matthews (Chair) (GM)

159/17. Declarations of interest: HSJ and JN declared an interest in the Memorial Hall – Charitable Status

160/17. Minutes of meeting held on 11th January 2018: There was a discussion about the re-wording of item 150/17. A. Leigh to revise the wording and re-send to the council for approval. A. Leigh to also reference the letter from Peter Van Cauweleart as Attachment 2 of the January minutes.

161/17. Public Forum: No members of the public were in attendance.

162/17. District and County Councillors Report:

WODC

HSJ reported that the local plan looks to be adopted by the Summer 2018.

He reported that there is a District Council meeting next week to discuss the Oxford growth deal. The growth deal comprises £215m for the whole of Oxfordshire of which £150m is for infrastructure, £60m for affordable housing and £5m for the County-wide spatial strategy plan.

HSJ reported that Gladman has put in a planning application for 3,000 houses.

HSJ reported that the Bellway application may go to planning committee in March.

HSJ asked for any comments on rubbish collection. IH reported that residents are unclear as to what they are supposed to be recycling. HSJ reported that no rubbish goes to landfill - it is burned or recycled.

OCC

LW reported that trucks going between Park Road and A4995 are supposed to be going down Common Road.

The budget is due to be approved on the 13th February.

LW had his surgery in North Leigh. He had the following issues raised:

- :- Complaints about Bellway
- :- Concerns about the empty house on Park Road
- :- OCC consultation new on recycling

z Potholes - he indicated that the numbers reported on Fix My Street has doubled.

ACTION: LW reported he will follow up on the Church Road pipes.

There is oil getting into the drain and the ditch is full of oil.

ACTION: AL to put a notice in the Nor'Lye news asking people in the vicinity of Kingston Heights to please check for leakage of any oil tanks they may have.

LW reported there are to be 3 speed humps near the Bellway site, but it is not yet confirmed where they will be. LW has asked for better signage and other ways to calm speed will be discussed.

CF raised the issue of the school bus, which comes from the New Yatt direction, parking by Masons instead of by the Woodman.

CF raised the issue of large lorries turning around in Bridewell Close - they are reversing in and then turning right.

LW raised the concern regarding Speedwatch and suggested that those conducting Speedwatch wear something identifying themselves.

SC suggested that the police check the speed by the A4095.

LW recommends a cycle track near the Rectory Homes development. He indicated the 233 bus comes every half hour.

163/17. Thames Valley Police Report: There was not a specific report from the police. HSJ reported that there was no NAG meeting since the last Parish Council meeting. The next one is due to take place in March.

164/17. Neighbourhood Plan: AL reported there has been no response to the ad in the Nor'Lye news. It was suggested that the council could do a village questionnaire to gain information and interest. It was also suggested that someone could come and speak to residents from another council that has done a Neighbourhood Plan.

It was discussed that the village needs a better mode of effective advertising for the village.

ACTION: AL to put village advertising on the March agenda

165/17. Waste bins in the village: AL reported she had an email from Steve Legg regarding bins in the Cemetery. The council confirmed it should not pay for the green bin in the churchyard, but would pay for the one in the Cemetery.

ACTION: AL to confirm this with Steve Legg.

166/17. School parking: LW reported he has had lots of discussions about the parking near the school being a problem. One suggestion is to talk about a new car park being created as part of the building works in the village.

ACTION: LW is going to talk to the headmistress regarding the issue.

167/17. Spring clean: CF reported she is in the process of setting up a Sunday in April for a village spring clean. She has emailed the guides, scouts, etc. It was discussed that more village involvement and pride in the village is desired.

168/17. Planning Applications:

<u>Number</u>	<u>Name</u>	<u>Date received</u>	<u>Date due</u>	<u>Response</u>
18/00042/HHD	Tulyar, The Green, East End North Leigh	8/1/18	9/2/18	No objections
17/02463/RES	Bellway, Land south of New Yatt Road	11/1/18	23/2/18	The Planning Working Group are to meet on 15/2/18 to review and prepare a response.
18/00153/HHD	10 Bridewell Close North Leigh	17/1/18	9/2/18	No objections
18/00208/HHD	14 Perrott Close North Leigh	22/1/18	12/2/18	No objections
17/00444/FUK	Appeal made to refuse: The Chalet New Yatt Road North Leigh	29/1/18	5/3/18	No objections

169/17. Open Spaces Report

- **Adventure Playground lease:** AL reported she has been in touch with Suzi Barton, the Estates Officer of Cotswold, Forest of Dean and West Oxfordshire District Councils and is waiting for her to come back with legal documents. AL now has a key to the gate so that mowing can take place when required
- **School Playground lease:** AL reported she has an e-mail in to Gavin Clark of Pellmans to see if we can utilise them on the next steps.

ACTION: AL to follow up with Pellmans regarding this.

- **Playground inspection/reports:** No inspections were given.

- **Grass cutting contracts:** AL reported the deadline was the 7th February. She has received tenders for different sections.

ACTION: AL will create a chart for the council to review/compare tenders.

It was discussed that gully suction is the responsibility of the District Council.

170/17. Finance:

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Date</u>
Allison Leigh	Clerk Salary	102782	440.56	0	440.56	28/2/18
Allison Leigh	Mileage and expenses	102783	77.52	.81	78.33	8/2/18
WODC	Adventure playground cleaning	102784	110.06	22.01	132.07	8/2/18
Oxfordshire County Council	Library payment 1/4/18 – 30/9/18	102785	2461.50	0	2461.50	8/2/18
WODC	Cuckamus Green, Windmill Heights grass, St Mary's Churchyard, North Leigh Cemetery: 10/10/17	102786	350.14	70.02	420.16	8/2/18
WODC	Cuckamus Green, Windmill Heights grass, St Mary's Churchyard, North Leigh Cemetery: 06/09/17	102787	350.14	70.02	420.16	8/2/18
NLYP	Room hire	102788	20.00	0	20.00	8/2/18

Receipts since last meeting

<u>Payee</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Peter Smith and Son	Dawson Cemetery fees	400.00	23/1/18

Haven Memorials	Bridge – 2 nd inscription - Cemetery fees	40.00	23/1/18
Peter Smith and Son	Arnold - Cemetery fees	200.00	23/1/18
Peter Smith and Son	Aries - Cemetery fees	400.00	23/1/18

Account Balances as of 31/1/18

Community Account GB50MIDL40470760614815	£ 18,164.34
Business Money Manager GB34MIDL40470771294318	£ 45,219.84

171/17. Cemetery/ Churchyard:

- **Activity:** AL reported there was a new request for a plot.

The issue of trees was discussed and it was reported that the responsibility is that of the Parochial Church Council.

172/17. Traffic/Highways Matters/Speedwatch

AC reported he has some new dates set upfront Speedwatch. He reported that 43 letters had been sent to the registered owners of the vehicles addressed regarding the data already collected.

AC has been asked by residents if they can put 30mph signs up. HSJ has seen 30mph stickers on bins. LW reported that Freeland has 30mph stickers.

173/17. Correspondence: It was noted that residents had complained about the building on New Yatt Road and that lorries had been noisy early in the morning and on Sundays.

157/17. Matters for report: To raise matters for discussion without decision or items for next meeting: CF thanked AL for her work. DF sent apologies for the March meeting.

Date and time of next meeting: Thursday 8th March 2018 at 7.30 pm.

The meeting closed at 10pm.

Chairman

Date