

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall on Thursday 14th November 2019 at 7.30 pm.

Present: G. Matthews (Chairman), S. Cusick (Vice Chair), Councillors Andy Clements (AC), David Fettes, (DF) I. Hogg (IH), C. Frost (CF), J. Minch (JM), J. Nicholson (JN), District Councillor H. St John (HSJ) and County Councillor Liam Walker (LW)

In attendance : Allison Leigh (Clerk) (AL)

121/19. Apologies for absence: None

122/19. Declarations of interest: None

123/19. Minutes of meeting held 10th October 2019: The minutes were approved and signed.

124/19. Public Forum: No members of the public were in attendance.

125/19. District and County Councillors' Reports:

WODC

HSJ reported that there has been regular flooding along Green Lane and water has pooled across the lane at the bottom of Verdant Cottage's garden, then spills out of the ditch just beyond Quicken Copse and then down the lane till the bend by Puddle End Farm where it heads west down the footpath /bridleway. HSJ has been asking WODC and Bellwaay to get this resolved otherwise the Lane will be gradually washed away. The volume of water Bellway's system is outfalling cannot be accommodate in the existing ditches along the lane- something we warned about at the application.

Likewise, the path that connects the site south of Green Lane to Green Lane has some steps in it which are a serious barrier to disabled folk and mothers with push chairs – HSJ has asked them again to redo this so that such users are properly catered for.

There are moves afoot to complete the cycle way delivered along the A4095 between Witney and Long Hanborough station and Woodstock/Bladon and in particular the missing section between Common Road and Park road junctions. HSJ is in touch with Suzanne Bartington, the OCC councillor and Champion for cycling, and other councillors along the route to better coordinate the delivery of this asap. Inevitably funding is the problem but watch this space.

HSJ has been chasing up Thames Water about sewer capacity issues after the recent problems and seen the Sewage Treatment Works in spate during recent floods - it was almost certainly surcharging untreated effluent into the stream.

Oxfordshire County Council (OCC)

LW reported that OCC are working on refurbishments to the A40 one of which is spending £35M on the Eynsham Park and Ride. They will be extending the dual carriageway section of the A40 from Witney to Eynsham.

He noted OCC is trying to create public transport for the future. There will be a decline on cars allowed into Oxford city centre

LW reported he had had complaints about vans parking by the Garden Centre development. He has sorted the issue.

He noted that there will be a section of road closed on New Yatt Road from 24/11 – 29/11.

LW asked if people could continue to report potholes on Fix My Street.

126/19. Website: AL reported that she has received 3 quotes to create a new website for the council. JM noted that based on the quotes, the cost should be in the range of £2000-2500. The council agreed for the working group to select the vendor provided the estimate does not exceed £3000. AL, GM and JM will be arranging a date to meet and select a company on that basis.

127/19: Village Questionnaire: AC reported that he had received 3 ideas from HSJ for the questionnaire. It was noted that the questions should not be leading questions, but rather more open ones. It was agreed that councilors will send ideas to AC and AC will send a reminder to councilors to do so.

The council discussed the delivery of the questionnaire and it was thought that having it available both as hard copy and electronically would be best. Hard copies could be delivered to the library and the shop and circulated by the scouts and guides. CF will check regarding the scouts and guides. The details will be determined closer to the time of delivery. It was noted that this could be a good way to kick off the new website. HSJ noted that a suggested title for the questionnaire could be '2020 Vision'.

128/19: VE Day 2020: AL reported that she had received correspondence from Oxfordshire Association for Local Councils regarding VE Day 2020 celebrations beginning on the 8th May for the weekend.

The council agreed it is a good idea to have a village celebration. CF will see if the scouts/guides/etc. will be doing something special for this. SC will speak to a resident regarding potentially organizing events.

AL will ask Margaret Dixon what the church has planned.

129/19. Planning Applications:

<u>Planning number</u>	<u>Address</u>	<u>Proposal</u>	<u>Comments</u>
19/02736/RES	Land North and West and East Of Belclose Cottage Witney Road North Leigh (Bewley Homes)	Reserved matters pursuant to 16/04234/OUT-landscaping, appearance, layout and scale and the discharge of planning conditions 7, 8, 9, 14, 15 and 20.	The Parish Council <u>objects</u> to this application. See Attachment A for comments.
19/02792/HHD	Chalfont East End	Erection of detached double garage	North Leigh Parish Council has no objections to this planning application.
19/02756/S73	Land South of New Yatt Road North Leigh	Variation of Condition number 2 of permission 17/02463/RES – change of approved plans to substitute to smaller dwellings based on the same footprint and drive make up.	HSJ reported that this application has been withdrawn.

130/19. Open Spaces Report

School Playground lease: IH reported that he has been in touch with the person to whom he initially spoke and she has agreed to the original terms discussed. The council is now waiting for OCC’s solicitor to send these terms to the council for final review. LW will follow up with this.

Playground Inspection/ reports: With regards to the Adventure Playground, IH reported all looks good and the grass has been cut. He noted that this has been done very well by BGG.

With regards to the Children's Playground, IH noted that the rocking horse needs to be repaired. IH reported the hedge had been cut.

Cuckamus Green report:

- **To hear the report on Cuckamus Green:** CF reported that all is in very good order.

- **To have an update on the possible tree replacement on Cuckamus Green:** CF reported that she and SC have obtained 2 quotes for the replacement tree. It was agreed that CF and SC will speak to David Green about the planting of the tree and obtain costs from the other 2 vendors on planting as well.

Bus shelters: The council discussed the bus shelters and have agreed to proceed with BC Shelters for Park Road and The Shed Man for Cuckamus Green. AL reported she had left a message for Bob Allsworth about moving the seat at Cuckamus Green. It was agreed that the concrete seat should be relocated to the north side of Cuckamus Green adjacent to Heath Farm Lane looking onto the Green. AL will also follow up with Paul Wilson of OCC regarding the trimming of the hedge at Grey Gables.

It was noted that a letter had been received from Yvonne Constance, Cabinet Member for the Environment, OCC. She noted that the council may erect a bus shelter wherever there is funding to put one.

Noticeboard at East End: AL reported she has had a quote to repair the noticeboard in East End from The Noticeboard Company who installed the noticeboard for approximately £225 + VAT. She noted she has left several messages for another vendor for a quote, but has had no reply. The council agreed to proceed with The Noticeboard Company to repair it.

Salt: AL reported she had contacted BGG with regards to moving the excess salt from a residence to the new storage location. AL will follow up. The issue of the securing of the salt was raised, but it was felt this was not enough of a concern to proceed with securing it. However, it will be covered.

131/19. Cemetery/Churchyard

- **Activity:** It was noted that AL and AC had met with a gentleman who wishes to donate a bench to the cemetery. They have agreed a location and he will be proceeding with this, keeping AL informed. A new memorial stone was also placed in the cemetery.

The issue of lights as well as other elements on graves was raised. A discussion was had as to the tightening of the regulations and it was agreed that AL will research what other local cemeteries do in terms of regulations on items on graves.

132/19. Finance report:

<i>Payments authorised</i>						
<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Date</u>
Information Commissioner's Office	Annual fee	DD	35.00	0.00	35.00	43752.00
Allison Leigh	Clerk salary - November	102957	466.37	0.00	466.37	30/11/2019
Allison Leigh	Clerk expenses - November	102958	60.88	1.17	62.05	14/11/2019
WODC	Adventure playground cleaning	102959	117.22	23.44	140.66	14/11/2019
North Leigh Youth Project	Room hire	102960	20.00	0.00	20.00	14/11/2019
Geosphere LTD	Subscription to Parish Online for mapping	102961	100.00	20.00	120.00	14/11/2019
OALC	Website training course	102962	25.00	5.00	30.00	14/11/2019
Grundon	Cemetery bin management	DD	40.10	8.02	48.12	21/10/2019
BGG	Cutting of Adventure Playground	102963	250.00	50.00	300.00	31/10/2019
WODC	Adventure playground cleaning (from July as not paid due to misplaced invoice)	102964	117.22	23.44	140.66	14/11/2019
<i>Receipts</i>						
<u>From</u>	<u>Item</u>		<u>Amount</u>		<u>Total</u>	<u>Date</u>
HMRC	VAT reclaim		1460.54		1460.54	01/10/2019

Bank Reconciliation as of 31/10/19

Cash in Hand 1/4/19	65408.37
Add total receipts as of 31/10/19	39040.21
Suttract Total payments as of 31/10/19	27303.60
Cash in Hand 31/10/19	77144.98
*****	*****
Communit Account balance 31/10/19	21859.21
Business Money Manager Account Balanc31/10/19	55525.77
Less unrepresented cheques:	
North Leigh Youth Project	20.00
North Leigh Parich Church Council	200.00
Royal British Legion	20.00
Total	240.00
Plus unrepresented receipts	0.00
Adjusted Bank Balance	77144.98

- **2020/2021:** AL presented a draft budget and it was noted that there are some errors which AL will review. AL reported that some new items had been added, such as speed equipment and the website. The council asked AL to add in the cutting of the grass opposite Eynsham Hall, 2 more bus shelters and £400 for traffic surveys by OCC.
- **Electronic banking:** AL reported that SC has agreed to be the signatory point of contact for this so AL will proceed on this basis.

117/19. Traffic/ Highway matters/Speedwatch: AC noted there have been 34 speed surveys this year. There are 2 more surveys planned for November and none for January. Surveys will re-start in February.

He noted that He has had an e-mail from Stonesfield’s Speedwatch group and they have had OCC conduct traffic surveys in their village at £100 per location. The council agreed that this may be a good way forward and would look at carrying them out at New Yatt Road, East End and Common Road. LW noted he may be able to subsidise this with his fund.

Wheelie Bin stickers: The council agreed for AL to proceed with the purchase of additional wheelie bin stickers. The order will be for:

25 x PLEASE SLOW DOWN IN OUR VILLAGE SPEED REDUCTION WHEELIE BIN STICKERS
25 x SPEED KILLS PLEASE SLOW DOWN SPEED REDUCTION WHEELIE BIN STICKERS

The approximate cost is £59.99 with free shipping.

134/19. Nor'Lye News: No specific items were mentioned for putting in the Nor'Lye News. AL will put relevant information from the minutes in the Nor'Lye News.

135/19. Correspondence: AL reported she had had a request from Windmill Gospel Hall to hold 'Carols on the Green' on the 22nd December. The council agreed to this provided they can show proof of insurance as well as ensure they leave the Green as they find it.

AL reported she had an e-mail from a resident requesting a bin by the Park Road bus stop near Eynsham Hall as rubbish is being thrown in the salt bin. The council agreed for AL to proceed with this.

The council discussed the correspondence on bees from Wild Oxfordshire.

AL reported she had an e-mail from a resident asking his views on the Meadowbank planning application be considered. AL reported she had told him this would be discussed at the December meeting.

136/19. Matters for report: AL and CF sent apologies for the December meeting. AC sent his apologies for the December and January meetings.

It was noted that the scaffolding has been taken down from the Windmill. HSJ will follow up with the enforcement team at WODC as to what the next steps are with this as well as the Bakehouse which the council believes is in a dangerous state of disrepair.

Date and time of next meeting: The council discussed the date of the next Parish Council meeting, but agreed to leave it on the 12th December. The next Parish Council meeting will be held on the 12th December 2019 at 7:30pm in the Memorial Hall.

The meeting closed at 10pm.

Chairman Date.....

Attachment A

Parish Council response to planning application 19/02736/RES

The Parish Council objects to this application.

1. The Planning Layout differs greatly from that originally approved. A number of details have been removed to the detriment of the community facilities.

1.1 The public open space and play area at the north side has been reduced in area to accommodate large houses with garages and extensive gardens.

1.2 The swale, water attenuation feature, at the south west has been removed.

1.3 Access to the play area at the eastern edge has been removed.

1.4 The S106 requirement for a detailed specification, agreed layout and management scheme for a LEAP and public open space on the site have not been submitted. The applicant has proposed a sum of £71,916 (not indexed linked as required) instead. The applicant does not offer consultation with the PC as required.

1.5 The applicant suggests a sum of £57,000 towards a multi games area within the village. This is £800 short of the contribution of £57,800 required in the S106 agreement. The applicant does not offer consultation with the PC as to the location and details of the facilities to be provided.

2 On the matter of highway safety

2.1 There are no details of the cycle/footpath to be provided on the A4095 between Park Road and Common Road.

2.2 The PC proposes an extension of the A4095 40mph limit from the Park Road junction through to the Common Road junction.

2.3 The potential effects of proposed road changes at the entrance to Eynsham Hall should be recognised.

2.4 A pedestrian crossing/ dropped kerb is suggested on the Windmill Road exit from the site.

2.5 The PC is concerned that lessons have not been learned from other local developments is which residents show a preference for on-street parking on streets thus obstructing access by service and emergency vehicles. The PC suggests all roads and streets on the site shall be a minimum of 5.5m wide.

2.6 S106 agreement requires £16,460 plus £2,100 (each indexed linked) for 2 no. bus shelter/stop facilities on Park Road. The PC requires confirmation from the applicant and OCC that the PC will be fully consulted prior to installation.