

MINUTES of the meeting of North Leigh Parish Council held via Zoom on Thursday 14th January 2021 at 7.30 pm.

Present: G. Matthews (Chairman), S. Cusick (Vice Chair), Councillors David Fettes (DF), J. Nicholson (JN), A. Clements (AC), J. Minch (JM). C. Frost (CF) and K. Swann (KS) and District Councillor H. St John (HSJ)

Also present: Allison Leigh (Clerk) (AL)

127/20. Apologies for absence: None

128/20. Declarations of interest: None

129/20. Minutes of the meeting held 10th December 2020: The minutes of the meeting of the 10th December 2020 were approved with one editorial change. They will be filed and signed in due course.

130/20. Public Forum: One member of the public was in attendance. The member of the public asked about the possible reinstatement of Cuckamus Green. AL reported the she has learned the green is owned by the PC but isn't registered. She is in the process of registering it. There has been no further discussion on reinstating it.

The member of the public did note that they believed Gigaclear would be doing works in the vicinity of Cuckamus Green. AL will follow up with Gigaclear on this.

131/20. District and County Councillor Reports:

Oxfordshire County Council (OCC)

LW reported that Covid vaccinations have been going well and that online booking would become available from the 15th January.

LW reported there have been further issues with mud on the road near the Bellway site. LW will escalate this matter to the cabinet member if it continues.

LW reported he is holding virtual coffee mornings which residents are welcome to attend. AL will put the information on the website.

West Oxfordshire District Council (WODC)

HSJ reported that he has gone to Bellway's managing director about the issues at the site. HSJ reported he will send a letter to the enforcement team. If improvements had not been made within 10 days of the meeting, he will go to the press.

HSJ reported that WODC's budget will be going to council the week of 18th January. He reported there is a hole of £1M which will have to be taken out of the reserves. So, for 2021/2022 things should be ok, but from 2022/2023 onward, things may be more difficult.

132/20. Matters arising from the December meeting and not appearing elsewhere on the agenda:

- AL reported the defibrillator had arrived and she will deliver it to KS's house. KS and AL are working on quotations for installation
- LW confirmed that the 40mph zone on the A4095 would not currently extend beyond Eynsham Hall, but this could be reviewed again with the new development going in.

133/20: Parish Councillor Vacancy: Carol Frost announced that she will be moving to New Zealand and thus leaving the council. She noted that she has thoroughly enjoyed being on the council and will have fond memories of the village.

AL will ask WODC about next steps in filling the vacancy.

134/20: Communication:

Parish Council flyer/newsletter: The council noted that it would like to do Parish Council flyer/newsletter containing the survey results and possibly other information. KS offered to write a draft. The council should e-mail KS with any suggested topics and KS will then write/circulate a draft.

The council agreed that the survey results are ready to post online. AC will send to AL to post.

135/20: Footpaths: It was reported that some of the footpaths are quite muddy by the kissing gates. It was agreed that AL will e-mail LW which footpaths are particularly problematic and he will see what he can do. It was noted that they are being used quite heavily at the moment due to the lockdown.

136/20: Bus Shelters: JN noted that there may be many issues that arise with regards to the installation of bus shelters such as gas, water, fibre that may be underground. He reported that he would like OCC to manage the entire process due to their expertise. He will discuss next steps with OCC.

137/20. Planning Applications:

<u>Planning number</u>	<u>Address</u>	<u>Proposal</u>	<u>Comment</u>
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P/20/02900/FUL	44 Common Road North Leigh	Demolition of existing residential property. The erection of 10 detached two storey dwellings and construction of a new access onto Common Road, with associated garaging and parking, landscaping and all enabling works.	See Attachment 1
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It was noted that there cannot be affordable housing on this size development, but enquiries could be made as to S106 monies.

138/20. Open Spaces Report

- **Playgrounds:**

- AL reported she had circulated information on playgrounds to the council. It was noted that Bellway needs to provide a play area as does Bewley. HSJ will get in touch with Bewley about the possibility of a larger, all-age play area on the site.

- The council asked AL to contact the play equipment companies to set up site meetings to discuss ideas. GM, SC and JM will form a small group to meet the companies.

- AL will send photos of Appleton's play area to the council and AC will send photos of Long Hanborough's play area to the council.

- SC reported that the Adventure Playground looks good except for some graffiti on the skate ramp.

- SC reported that the Children's Playground looks good and that the play chip has been placed. She reported that the playground has been very busy.

- **Cuckamus Green report:**

- CF reported that Cuckamus Green is in good order. She reported she had a request for an area to kick a football around with a goal.

- She reported that the tree is doing well.

139/20. Cemetery/Churchyard

- **Activity:** AL reported that there has been one new burial since the last meeting. AL reported she will be working on updated regulations with AC.

140/20. Traffic/ Highway matters/Speedwatch:

- AC reported there had been no speedwatch sessions due to Covid.

- AC reported he had circulated costs for signs to inform drivers a speedwatch session is taking place. The council agreed to proceed with these.

- AC reported that AL had sent him information on a speed sign company. It is permanently fixed and records number plates. AL will send the information to LW to review and see if this is legal. The council will then review if it would like more information.

- The council discussed posts to put speeds signs on and what viable locations there are for the signs.

- KS reported he had seen signs in another village the looked like a 30mph sign, but that had verbiage on them to the effect of Community Request.

- LW reported that 20mph zones are in the budget for trial schemes and mid 2021 he will write to parish councils about it.

- The council asked LW to check to see if the signs by the school are working.

141/20. Items for Website: It was reconfirmed that the survey results will go on the website. The council asked AL to check if Vision ICT could provide access to the site statistics as a live document rather than a pdf export.

The council discussed a directory on the website, but felt that it would be too cumbersome to ensure it was always updated.

142/20. Correspondence:

- It was reported that the dog bin that had been by Windmill road had been moved. The council also asked if AL could ask for a dog bin at the new Bellway site.

- AL reported she had been in touch with a resident about hedge cutting. The council feels this is work that can be done during Covid. AL will send a draft response to the council.
- AL reported she'd had an e-mail about the trees being cut at the Bellway site. HSJ reported he is working with the to reinstate the trees and has asked for a meeting.
- AL reported she had received a survey on council tax from Thames Valley Police.

Finance Report

<u>Payments authorised</u>						
<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Date</u>
Staff Costs	Staff Costs	103065	509.92	0.00	509.92	31/01/2021
Allison Leigh	Clerk expenses	103066	36.00	0.00	36.00	14/01/2021
HMRC	PAYE	103067	158.51	0.00	158.51	14/01/2021
Grundon	Cemetery bin emptying	Direct Debit	41.77	8.35	50.12	30/11/2020
Volunteer Link Up	Dontaion	103068	100.00	0.00	100.00	14/01/2021
The Children's Air Ambulance	Donation	103069	100.00	0.00	100.00	14/01/2021
West Oxfordshire District Council	Adventure Playground cleaning	103070	120.15	24.03	144.18	14/01/2021
Andrew Brock	Windmill Heights	103071	520.00	0.00	520.00	14/01/2021
BGG	Cemetery and churchyard grass cutting and cemetery hedget cutting	103072	550.00	110.00	660.00	14/01/2021
<u>Receipts</u>						
<u>From</u>	<u>Item</u>		<u>Amount</u>		<u>Total</u>	<u>Date</u>
Oxfordshire County Council	Defibrillator grant		647.50		647.50	11/12/2020
HSBC	interest		1.45		1.45	04/12/2020

Bank Reconciliation

Cash in Hand 1/4/20	58780.01	
Add total receipts as of 31/12/2020	44879.12	
Subtract Total payments as of 31/12/2020	20840.37	
Cash in Hand 31/12/2020	82818.76	
*****	*****	
Community Account balance 31/12/2020	26607.32	
Business Money Manager Account Balance 31/12/2020	58169.62	
Less unrepresented cheques:		
Cheque 102989 fix as CONTRA for next time	20.00	
Cheque 103052	60.00	
Cheque 103053	60.00	
Cheque 103054	60.00	
Cheque 103050	144.18	
Cheque 103062	60.00	
Cheque 103063	1554.00	
Total	1958.18	
Plus unrepresented receipts	0.00	
Adjusted Bank Balance	82818.76	

GM reported he will need to renew the domain name.

143/20. Matters for report: It was reported that some repairs had been done down Green Lane and New Yatt road

Date and time of next meeting: Thursday, 11th February 2021 at 7.30pm.

The meeting closed at 9pm.

Attachment 1

North Leigh Parish Council OBJECTS to this application on the grounds that it is contrary to Local Plan policy and detrimental to the local landscape and setting of the village.

Housing developments consisting 175 units were approved in North Leigh parish prior to the adoption of the Local Plan and are currently being constructed. This development is for an additional 10 units, it will further impact on village facilities and will be harmful to the character and appearance of the area.

This is contrary to policy OS2.

The Local Plan adopted in September 2018 identified 4 Strategic Development Areas for the delivery of 4050 housing units, and 11 'non-strategic sites' for the delivery of 1470 units. North Leigh is not included as either a strategic nor non-strategic area. Windfall opportunities are anticipated in 4 district sub-areas to generate 991 units, North Leigh is not a listed sub-area.

The development cannot be shown to meet the Local Plan and cannot be regarded as an acceptable windfall opportunity.

This is contrary to policies H1 and H2,

The proposal is for 10 units (3 four bedroom and 7 three bedroom) on a restricted plot. The scale and massing of the development may be appropriate for urban developments but is totally inappropriate and harmful to the character and appearance of the village.

This is contrary to policy OS4 and EH4.

Should the application be approved, and without prejudice to our objections, the Parish Council require the following conditions be attached, whereby;

a) all vehicles leaving the site to be subject to fully automated wheel washing facilities to prevent mud and construction debris being carried onto Common Road, and

b) no vehicles intent on entering the site shall park up on any part of Common Road or Leigh Close to ensure unobstructed access of residents and free flow of traffic on the junction with the A4095.

Also, without prejudice to our objections and pending the introduction of the Community Infrastructure Levy (CIL), the Parish Council require the following compensation in mitigation of the social impact of the development on the village;

a) the A4095/Common Road junction verges to be landscaped in consultation with the Parish Council and maintained for a period of 25 years.

b) a traffic calming scheme to be installed on Common Road e.g. 'sleeping policemen', 20 mph restrictions, chicanes etc. in consultation with the Parish Council.

Kind regards