

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall on Thursday 12th December 2019 at 7.30 pm.

Present: G. Matthews (Chairman), S. Cusick (Vice Chair), Councillors, David Fettes, (DF) I. Hogg (IH), J. Minch (JM)

137/19. Apologies for absence: Andy Clements (AC), C. Frost (CF), J. Nicholson (JN), District Councillor H. St John (HSJ), County Councillor Liam Walker (LW) and Allison Leigh (Clerk) (AL)

138/19. Declarations of interest: None

139/19. Minutes of meeting held 14th November 2019: The minutes were approved and signed.

140/19. Public Forum: Members of the public make a representation regarding the planning application to erect an extension to Meadowbank, Chapel Lane. There have been various previous planning applications and a large extension permitted but with a clause that no further development would be allowed on the site. They suggested it would set an unwelcome precedent for development within the whole village if this clause was ignored regardless of any subsequent legislation.

141/19. District and County Councillors' Reports:

There were no reports for Oxfordshire County Council (OCC).

There was no report for West Oxfordshire District Council.

142/19. Website: It was reported that Vision ICT has been appointed to work on the project. Progress is developing. The website may have a logo in the shape of a windmill.

143/19. Finance report:

- **2020/2021 Budget:** It was decided to postpone the approval of the budget and precept to the January meeting. The council asked AL to reduce the amount of grass cutting in the Cemetery as only half of the budget was spent last year.

It was clarified that applications for donations can be approved at any of the monthly Parish Council meetings.

Electronic banking: AL and SC have met and have information for the signatories to read. AL and SC will do the application once CF is back so all signatories can sign it within HSBC's deadline after applying.

Payments authorised						
<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Date</u>
Allison Leigh	Clerk salary - December	102965	466.37	0.00	466.37	31/12/2019
Allison Leigh	Clerk expenses - December	102966	123.15	1.83	124.98	12/12/2019
NPJ Green	Mowing, hedge, zip wire weeding, leaf clearance	102967	441.00	0.00	441.00	12/12/2019
North Leigh Youth Project	Room hire	102968	20.00	0.00	20.00	12/12/2019
WODC	Adventure Playground cleaning	102969	117.22	23.44	140.66	12/12/2019
Mr H Warrington	Grant from OCC for second hand mower for allotments	102970	350.00	0.00	350.00	12/12/2019
B&C Energy Solutions	Bus shelters - Park Road	102971	3620.00	724.00	4344.00	12/12/2019
Receipts						
<u>From</u>	<u>Item</u>		<u>Amount</u>		<u>Total</u>	<u>Date</u>
OCC	Grant for second hand mower from OCC. Note: this is not a grant to the PC, but to the allotments. OCC used our account as a safe place to pay in monies as there were no such place with regards to the allotments.		350.00	n/a	350.00	28/11/2019

Bank Reconciliation as of 31/11/19

Cash in Hand 1/4/19	65408.37
Add total receipts as of 30/11/19	39390.21
Subtract Total payments as of 30/11/19	28631.82
Cash in Hand 30/11/19	76166.76
*****	*****
Community Account balance 30/11/19	21127.36
Business Money Manager Account Balance 30/11/19	55525.77
Less unrepresented cheques:	
North Leigh Youth Project	20.00
Allison Leigh	466.37
Total	486.37
Plus unrepresented receipts	0.00
Adjusted Bank Balance	76166.76

144/19. Donation requests:

- **Volunteer Link-up:** The council agreed to donate £100 to Volunteer Link-up as that is all that is left in the donation budget.

145/19. Bin emptying/new bin: The council agreed that a new bin should be put at the Park Road bus stop. The council have asked for the cost of emptying all bins in the village should be added to the 2020/2021 budget.

146/19. Emergency Plan: The council would like to add facilities – disabled access and cooking - to the existing emergency document.

147/19. Planning Applications:

<u>Planning number</u>	<u>Address</u>	<u>Proposal</u>	<u>Comments</u>
P19/03136/HHD	Meadowbank Chapel Lane North Leigh	Erection of single storey extension	In considering this application the Parish Council has noted that permission was given in April 2010 for an earlier extension on the site with a condition that stated that:

			<p>4. Notwithstanding the provision of the Town and Country Planning (General Permitted Development) Order, 1995 (or any order revoking and re-enacting that Order with or without modification) no extension or erection of outbuildings permitted under Article 3 and described within Part 1 to schedule 2 shall take place.</p> <p>Notwithstanding that the 1995 Order has been superseded by the Town and Country Planning (General Permitted Development) (England) Order 2015 which apparently allows the extension, the Parish Council feels that the original condition should still apply due to the large extensions which have already been added to the property.</p> <p>Consideration should be given to the preservation of the landscape in the area and this additional extension to be refused.</p>
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148/19. Open Spaces Report

School Playground lease: It was reported that this is being worked on between solicitors.

Playground Inspection/ reports: It was reported that both playgrounds are looking good and that the weeds at the school playground have gone.

Cuckamus Green report: It as reported that the new tree is still in the planning stages.

GM noted he will e-mail Windmill Gospel Hall to say that further clarification is needed with regards to insurance for an outside event on the premises that they do not own or are tenant so as it is not specific on document supplied.

Bus shelters: Two new bus shelters have been erected on Park Road near the Masons pub.

The council noted it had received an e-mail from a resident regarding the bus shelters. The council asked AL to respond saying the Parish Council has reviewed his e-mail. The council had consulted with OCC and believed that OCC had dealt with the previous correspondence and issues raised. DF is to discuss and write a note for AL to send.

It was noted that Bob Allsworth will be doing the concrete base at Cuckamus Green. It was noted that The Shed Man will be putting up the wooden shelter in due course at Cuckamus Green.

Noticeboard at East End: It was noted in the clerk actions report from the November meeting that The Noticeboard Company have informed they should be carrying out the repair in February. The council would like this added to the February agenda.

Salt: It was noted that 25g bags of salt have been delivered on a pallet as requested, but some bins have not been filled yet.

It was noted in the clerk action report that AL has been in touch with BGG who had been due to come to the village to examine the salt to be moved. She is waiting to hear back from him and will continue to follow up.

149/19. Cemetery/Churchyard

- **Activity:** It was noted that there has been no new activity.

It was noted in the clerk actions report that AL has contacted Carterton Town Council about their policy on items on grave in Black Bourton cemetery, but has not heard back. She will continue to research other cemeteries' policies.

150/19. Traffic/ Highway matters/Speedwatch: It was reported that there won't be any speed surveys in December and January.

151/19. Nor'Lye News: It was noted that items that could be in the Nor'Lye news are wishing the village a Happy New Year and a notice about the new bus shelters.

152/19. Correspondence:

Damaged safety barrier at North Leigh Primary School: It was noted that there is fencing by the school which has come loose. This is on OCC's list to be repaired, but it is taking a long time. The council asked for AL to enquire with OCC as to where it is on their repair list and reply to the resident who raised the issue as to our findings.

It was noted that the guides and scouts may be able to do something for the VE Day celebrations. It was noted that the council should put an appeal for people to help with VE Day celebrations in the Nor'Lye News.

It was suggested the council contact the WI and NL history group to see if they have any suggestions for an event to celebrate.

153/19. Matters for report: There were no matters for report.

Date and time of next meeting: The next Parish Council meeting will be held on the 9th January 2020 at 7:30pm in the Memorial Hall.

The meeting closed at 9pm.

Chairman Date.....